



Town of Bowden
Box 338, 2101 20th Ave
Bowden, Alberta, T0M 0K0

Town of Bowden – Province of Alberta

COUNCIL PROCEDURAL BYLAW

12 /2018

1 REQUIREMENT

a

A Bylaw of the Town of Bowden, in the Province of Alberta, pursuant to provisions of the Municipal Government Act, being Chapter M-26 of the revised statutes of Alberta 2000 and amendments thereto, for the purpose of Regulating the Procedure and Conduct of Council and Council Committee Meetings.

Section 145 of the Municipal Government Act, RSA2000, Chapter M-26 (as at January 1st 2018) states that a council may pass bylaws in relation to the following;

- a) procedures to be followed by council, council committees and other bodies established by the council
- b) the establishment and functions of Council Committees and other bodies

b

This Bylaw may be cited as “The Council Procedural Bylaw”.

2 PURPOSE

The Town of Bowden Council considers it expedient and desirable for purposes of effective governance to establish a procedure bylaw for Council, Councillors and others attending Regular Council, Special Council and Council Committee meetings in the Town of Bowden.

3 DEFINITIONS

In this Bylaw the following definitions apply;

Adjournment

Means to set the time to which the meeting shall adjourn.

Agenda

Is a statement of the order and items of content of a meeting.

Chair

Is the Mayor, Deputy Mayor, CAO or other person who has authority to preside over a meeting

CAO

Is the Chief Administrative Officer of the Town or the appointed designate

Committee of the Whole

Means a meeting (or part of a meeting) closed to the public (in camera) at which no resolution or bylaw may be passed except a resolution to revert back to a meeting in public

Council

Means the duly elected council of the Town of Bowden

Council Committee

Means a committee appointed by council under section 146 of the Municipal Government Act, to provide advice and make recommendations to Council.

Delegation

Means any person that has permission of Council to appear before Council or a Committee of Council to provide pertinent information and views about a subject or matter for discussion.

Division of Question

Is where a motion is used to separate a main motion or amendment into parts to be voted on individually.

FOIP

Means the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 as amended.

Emergent Items

Are items that require immediate attention & discussion. They are added to the agenda on a motion of two-thirds of the Councillors present

Limit Debate

Means to reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.

Member

Means either a Councillor or a “person at large” appointed by Council to a Committee of Council

Meetings

Means meetings of Council, duly constituted Regular or Special open meetings where bylaws and resolution are formally ratified.

MGA

Means the Municipal Government Act, RSA2000, Chapter M-26 as amended.

Minutes

Means to accurately record the decisions, actions, motions and recommendations of a meeting.

Municipality

Means the Town of Bowden, a municipal corporation within the Province of Alberta.

Notice of Motion

Is the presentation of a motion for consideration and debate at a meeting.

Point of Order

Is where the “Chair” enforces the rules of procedure.

Postpone the Matter to a Certain Time

Means to delay the consideration of a matter to either a definitive time (when further information is to be obtained) or indefinitely.

Question of Privilege

Means to bring an urgent request to the meeting relating to the comfort, dignity, safety or rights of either the assembly or an individual up for immediate consideration.

Quorum

Means the majority of all the Councillors that comprise the Council (except where special committee policies have been passed).

Recess

Means a short interruption which does not close the meeting.

Resolution

A firm decision to do, or not do, something.

Special Resolution

Means a resolution passed by two-thirds of all members present.

Table the Matter

Means a motion to delay consideration of a matter in order to deal with more pressing matters does not set a time to resume consideration of the matter.

Withdraw a Motion

Permits an attendee of the meeting to remove a question from consideration after the motion has been stated by the “chair”.

4 STRUCTURE OF COUNCIL

a

The Council of the Town of Bowden shall consist of seven Councillors.

b

All Councillors will be elected by a vote of the electors within the Town of Bowden.

c

The chief elected official (The Mayor) shall be elected by a vote of the electors within the Town of Bowden.

d

Councillors will each serve an eight-month term as Deputy Mayor, rotating in a manner as agreed upon by Council.

e

The Mayor shall preside when in attendance as a meeting of Council.

5 APPLICABILITY

a

This Bylaw applies to all members attending meetings established by the Council of the Town of Bowden.

The rules within this Bylaw shall be observed and shall be the rules and regulations for the order and conduct of business in all Regular and Special meetings of Council, and Council Committee meetings.

b

Council may grant permission (by resolution) for a Council Committee to establish its own procedures providing those procedures are written and receive prior approved by Council in a Regular or Special Council meeting.

c

The precedent of rules governing the procedure of meetings is;

- i. The Municipal Government Act of Alberta, RSA 2000 Chapter M-26 (as amended)
 - ii. Other Provincial legislation
 - iii. This Bylaw
 - iv. Roberts Rules of Order
-

6 SEVERABILITY

If any part of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid part will be severed, and the remainder of the Bylaw is deemed valid.

7 MEETINGS & HEARINGS

7a

Regular Council Meetings

a

Regular Council meetings shall be held in accordance with section 193 of the Municipal Government Act.

b

The date, time and location of Regular Council Meetings will be determined by Council during the annual Organizational Meeting (refer to sub section 7d below) and posted on the Town of Bowden website.

Notice of regularly scheduled meetings need not be given.

c

If, however there is a change in the meeting date, time or location the CAO (or designate) will deliver notice to all members of the Council and to the public at least 24 hours prior to the day of the rescheduled Council meeting.

A public notice will be displayed on the Town of Bowden web site and on the Town of Bowden Administration Building (front door) stating the details of the rescheduled meeting.

d

Any meeting that goes past three hours must obtain unanimous consent of Council.

Failure to achieve unanimous consent, the meeting shall resume at 7:00 pm the next evening unless Council through a majority decision consents to an alternate evening.

e

The Mayor shall be appointed as chair of the Regular Council Meetings. In the absence of the Mayor, the Deputy Mayor shall be appointed chair. In the absence of both Mayor and Deputy Mayor, the CAO shall assume the chair, and call for nominations of Council members in attendance and conduct a vote to elect a chair.

7b

Special Council Meetings

a

Special Council meetings shall be held in accordance with section 194 of the Municipal Government Act.

b

Special Council meetings are held whenever the Mayor considers it appropriate to do so.

The Mayor must call a Special Council Meeting if a written request is received, stating its purpose, from the majority of the councillors.

A Special Council Meeting must be held within 14 days of the receipt of the written request.

No matter, other than that specifically stated as the purpose for holding the meeting, may be discussed at that meeting unless the whole Council is present at that meeting and Council agree to deal with the matter in question.

c

The Mayor shall be appointed as chair of Special Council Meetings. In the absence of the Mayor, the Deputy Mayor shall be appointed chair. In the absence of both Mayor and Deputy Mayor, the CAO shall assume the chair, and call for nominations of Council members in attendance and conduct a vote to elect a chair.

7c

Council Committee Meetings

a

Council Committees are appointed by Council under section 146 of the Municipal Government Act.

b

Committees may consist of;

- i. entirely of councillors
- ii. of a combination of councillors and other persons
- iii. of persons who are not councillors

c

The Mayor is by virtue of office, a member of all Committees.

(Section 154(2) MGA states that, "The chief elected official (the Mayor) is a member of all Council Committees and all bodies to which Council has the right to appoint members under this Act unless the Council provides otherwise").

If the Mayor is present at a Committee meeting the Mayor must be counted to determine quorum.

The Mayor has all of the rights and privileges of the other Committee members including the right to make motions and vote.

d

Council Committee meetings shall be held in accordance with section 195 of the Municipal Government Act.

The Municipality must give at least 24 hours' notice of a Council Committee Meeting (including date, time and location) to;

- i. members of the Council Committee
- ii. to the public

e

A schedule of times for the beginning of Council Committee meetings shall be determined by resolution during a Regular Council Meeting or Special Council Meeting including the rules for reporting back to Council.

f

The purpose (terms of reference) of Council Committees shall be established and defined by resolution during a Regular Council Meeting or Special Council Meeting.

g

Council Committees may pass no resolutions other than a motion to report to or make recommendations to Council.

h

Written reports or minutes of Committee Meetings shall be submitted, as soon as reasonably possible to a regular meeting of Council.

i

Council Committee Meetings are meetings which are open to the public and at which no resolution or bylaw may be passed. Where a meeting or part of the meeting is closed to the public the Committee may only deliberate and must not make any decisions.

j

A Council Committee Meeting may at its discretion permit members of the public to address the Committee when it is deemed appropriate in the context of the business of the Committee.

Members of the public do not have a right to speak unless the Committee wishes to hear from them.

k

Any Councillor who is not appointed as a member of a Committee does not have any special right to attend or address that Committee, may attend as an observer only and is not entitled to vote on any matter.

l

A Council Committee does not have the power to commit the Municipality to any action, financial or legal liability.

7d

Organizational Meetings

a

Organizational Meetings shall be held in accordance with section 192 of the Municipal Government Act

b

A Council must hold an Organizational Meeting, annually, not later than 2 weeks after the third Monday in October.

c

The Organizational Meeting will deal with matters of Council business as follows;

- i. Agenda and adoption of the Agenda for the meeting
- ii. Date, time and location of Regular Council Meetings
- iii. Council Per Diems & Expenses
- iv. Deputy Mayor List
- v. Council Committees & Appointments
 - a General Government
 - b Protective Services
 - c Environmental Services
 - d Public Health Services
 - e Recreation & Culture
 - f Planning
 - g Economic Development
 - h Other
- vi. Disaster Services Appointments
- vii. Banking Services
- viii. Adjournment (of meeting)

d

Council will establish Council Committees as per Schedule A of this Bylaw.

7e

Statutory Public Hearings

a

When there is a requirement to hold a public hearing, this shall be held in accordance with section 230 of the Municipal Government Act.

b

The order for the Statutory Public Hearing presentation will be;

- i. Town Official eg; Development Officer
- ii. Those in favour
- iii. Those opposed
- iv. any person affected who wishes to be heard

c

The Mayor will allow questions from Council after each presentation.

d

The Mayor will allow a concluding statement from those that have made a presentation.

e

After all presentations have been made the Mayor will declare the hearing closed.

8 PUBLIC PRESENCE AT MEETINGS

a

Section 197 of the Municipal Government Act applies;

b

All Council and Council Committee meetings must be held in public unless subsection (c), (d) or (e) applies below (and as stated in section 197 of the MGA).

c

Councils and Council Committees may close all or part of their meetings to the public (“*in camera*” sessions) if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*.

d

Councils and Council Committees may close all or part of their meetings to the public (“*in camera*” sessions) if a matter to be discussed is classed by the Minister in regulations.

e

A municipal planning commission, subdivision authority, development authority or subdivision and development appeal board established under part 17 (of the Municipal Government Act) may deliberate and make its decisions in meetings closed to the public.

f

Everyone has a right to be present at Council and Council Committee meetings conducted in public, unless the person chairing the meeting expels a person for improper conduct.

g

A Council or Council Committee may require a person appearing before it or making any claim or submission to it, to do so under oath.

h

When a meeting is closed (*in camera*) to the public, Council may at their discretion invite any person or persons to attend that closed session. The minutes of the meeting must show the names of the additional persons attending and the reason each attended.

The media and general public cannot attend a closed session but are welcome to return to the meeting following the closed session.

i

Where a Regular or Special Council Meeting (or part) is closed to the public no resolution or bylaw may be passed at that meeting, except a resolution to revert back to a meeting held in public.

If direction is given or a decision reached, then a resolution must be made in the open meeting so that Council’s direction is recorded and acted on.

Closed session discussions will not be recorded, or any notes taken as these may form part of a future FOIP request.

The Freedom of Information and the Protection of Privacy Act (FOIP) outlines items that allows Council to conduct a closed meeting where public disclosure would be harmful to;

- i. third party business interests (s.16)
- ii. third party personal privacy (s.17)
- iii. individual or public safety (s.18 & s19)
- iv. law enforcement (s.20)
- v. Intergovernmental relations (s21, s22, s23 and s24)
- vi. economic or other interests (s25, s26, s27, s28 and s29)

Council will not make public;

- i. confidential employee matters
- ii. local public body confidences, or official advice
- iii. information that is subject to any kind of legal privilege

j

The use of, digital, audio, and video recording devices by members, Town Administration staff, the press or members of the public is prohibited at all meetings unless authorized by the Mayor, the CAO or their designated deputies.

9 QUORUM

a

Section 167 of the Municipal Government Act applies;

b

The quorum of a Council (for a Council Meeting or Special Council Meeting) is defined as the majority of all the councillors that comprise the Council.

c

If a quorum is not present within fifteen minutes after the time fixed for a meeting, the Chair will record the names of the members present and the meeting will stand adjourned until the next regular meeting date.

The only action that can be taken in the absence of quorum is to fix a time to which to adjourn, decision to recess (allow more time to achieve the quorum), or to take measures to obtain a quorum.

d

If a quorum is lost after the meeting has been called to order, the meeting will be suspended until quorum is obtained. If a quorum cannot be obtained then the meeting must be adjourned.

10 DELEGATIONS & REQUESTS TO COUNCIL

a

A person or a representative of any delegation or group of persons who wish to bring any matter to the attention of Council, or who wish to have any matter considered by Council shall address a letter or other written communication to the Council outlining the subject to be discussed and any specific request to Council.

b

The letter shall be signed by the correct name of the writer, the address of the writer and delivered or mailed to the CAO.

c

The letter must arrive at least by 1:00 pm on a business day at least five (5) days immediately preceding the meeting, at which it is to be presented. If the person wishes to appear before Council on the matter it shall be stated in the letter.

d

Delegations that have not submitted a letter in accordance with section 10c *may* be granted a brief opportunity to outline the matter they wish to present to Council, and following that outline, the Chair and members shall determine if the delegation is to be granted time under section 10e to present the matter outlined.

e

Delegates shall be granted a maximum of ten (10) minutes to present the matter outlined in the letter. Where the Chair determines that additional time shall be granted to a delegation the length of the extension shall be specified and the Chair may limit the time.

11 AGENDA AND ORDER OF BUSINESS

a

Prior to each Regular Council Meeting, Special Council Meeting and Organizational Meeting the CAO (or designate) shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before Council.

The Agenda will include Committee Reports, reports from Administration Staff and supporting documentation from persons giving presentations.

b

In order to enable the CAO to do so, all appropriate supporting documents, correspondence and delegation notices intended to be submitted to the Council should be received by the CAO not later than 1:00 pm on a business day at least five (5) calendar days before the meeting.

c

The CAO shall place at the disposal of each Council member a copy of the Agenda and all supporting materials not later than 12:00 noon three (3) calendar days before the meeting.

d

Only items listed in the Agenda and documents submitted within the deadlines noted in sections 11b and 11c above may be discussed at a meeting, unless a resolution to change is unanimously passed.

e

The business intended to be dealt with shall be stated in the Agenda.

The order and content of the Agenda items will be;

- i. Call to Order
- ii. Additions / Deletions to the Agenda
- iii. Adoption of the Agenda
- iv. Adoption of Previous Minutes
- v. Public Hearings
- vi. Delegations
- vii. Business Arising from the Minutes
- viii. Bylaws & Policies
- ix. New Business
- x. Financial Statements
- xi. Correspondence & Information
- xii. Council Reports
- xiii. Committee of the Whole (“In Camera” confidential items)
- xiv. Adjournment

f

The order of business of the Agenda items will apply for all Council and Council Committee meetings unless altered with no objection from members, or otherwise determined by a majority vote of the members present.

g

Any vote upon a matter of priority of business shall be decided without debate.

12 MINUTES

Section 208 of the Municipal Government Act applies;

A council may act only by resolution or bylaw that is passed at a public meeting – the minutes of council meetings form the legal record of those council actions and provide the authorization for administration to implement those decisions.

12a

Legislative Requirements

- i. The CAO must ensure that all minutes of Regular & Special Council meetings are recorded in the English language without note or comment.

(A record of discussions might be informative however it could also be subjective because not all aspects of the discussion may be captured or given equal weight. In order to ensure minutes remain objective and impartial Section 208 of the Municipal Government Act requires that minutes must be recorded without note or comment).

- ii. The minutes of each Council Meeting or Council Committee Meeting must be given to Council for adoption at a subsequent Council meeting.
- iii. The minutes must be kept safe, indefinitely (for future retrieval and reference)

12b

Council Requirements

- i. Minutes must be prepared for all Council and Council Committee meetings and must include;
 - All resolutions, decisions and other proceedings
 - The names of those present & absent
 - Any voting abstentions by any member and the reasons why
 - The signature of the person presiding the meeting (Chair)
 - ii. Minutes must be uniquely referenced.
-

13 PROCEEDINGS AT MEETINGS

Duties of the chair include;

a

The Chair will preside over the conduct of the meeting including the preservation of good order & decorum, ruling on points of order, replying to points of procedure, and deciding on all questions relating to the procedure of the meeting.

b

The Chair will make all reasonable effort, including the calling of a recess, to ensure all members in attendance at the meeting are present while a vote is being taken, unless a member is excused from voting under the Municipal Government Act and this Bylaw.

c

A member who wishes to permanently leave a meeting prior to its adjournment will advise the Chair, by means of a Question of Privilege. Their time of departure must be recorded in the minutes of the meeting.

d

A member who desires to address the meeting upon a matter that they believe concerns the rights or privileges of the members collectively, or of themselves as members, will be permitted to raise a Question of Privilege.

e

A Question of Privilege will take place over all other matters. After the ruling of the Chair on the matter the meeting will resume immediately back to the pending matter or debate.

f

All decisions of the Chair will be final, subject to an immediate challenge.

g

If the decision is challenged, the Chair will give reasons for the ruling and the members will decide the outcome that will be final and binding on the meeting.

14 RULES GOVERNING DEBATE

a

Each member or delegate, as the case may be, shall address the Chair but shall not speak until recognized by the Chair.

b

All questions or debate will be directed through the Chair.

c

Through the Chair a member may ask

- i. Questions of another member (or of administrative staff) on a Point of Information relevant to the business in hand, and;
- ii. A question to obtain information relating to the minutes presented to the meeting, or any clause contained therein

d

The Chair, with the approval by resolution of the members, may authorize a person in the public gallery to address members only on the topic being discussed at that time and within the time limits specified by the Chair.

e

Supplementary questions, or a series of questions relating to the matter before the meeting may be raised by a member but each question requires the consent of the Chair.

f

After any question is finally put to the Chair no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Chair as to whether the question has been finally put shall be conclusive.

g

A resolution does not require a seconder.

h

A resolution may be withdrawn at any time before voting subject to no objection being raised by any member.

i

The following resolutions are **not** debatable by members of a meeting;

- i. adjournment
- ii. to take a recess
- iii. question of privilege

- iv. point of order
- v. to limit debate on a matter before members
- vi. on division of a question
- vii. postpone the matter to a time certain
- viii. to table the matter
- ix. quorum

j

Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the presiding Chair so directs.

k

Whenever the Chair is of the opinion that a motion is contrary to the rules and privileges of Council, the Chairperson will inform the member immediately and will provide reasons applicable to the case without argument or comment.

l

In all cases not provided for in the proceedings of the Council, a two-thirds majority of Council shall determine to uphold the ruling of the Chair or not as the case may be.

m

The Chair has the authority to set a time limit and the number of times that a member may speak on the same question or resolution, having due regard to the importance of the matter.

15 VOTING

a

When the Chair ascertains that no further information is required or debate forthcoming on a motion, the Chair will immediately submit the motion to a vote of the members present and no further discussion will take place until the vote has been completed.

b

All Councillors (including the Mayor) shall cast a vote on every voting matter unless they are excused by resolution from voting or unless disqualified from voting by reason of pecuniary interest.

c

Every member present shall vote on every matter, unless

- i. The member is **required** to abstain from voting under this or any other Bylaw or enactment
- ii. The member is **permitted** to abstain from voting under this or any other Bylaw or enactment

d

Voting shall be made by the raising of hands as directed by the Chair.

e

An equality of votes (a tied vote) on any matter, resolution or Bylaw shall be deemed to be decided as defeated.

f

Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the Chair.

g

The Chair is responsible for the recording of votes. Every vote taken will be recorded in the following manner;

- i. by noting that the motion was pass unanimously whenever all members were present and there were no absences or abstentions
- ii. by noting the names of the members voting for or against all motions and those who were absent or abstained from the vote. The motion will be recorded as “carried” or “defeated” and will specify the voters names as either “for” or “against”

h

The CAO shall record in the minutes each time a member of council excuses himself by reason of “pecuniary interest”.

Members who have reasonable belief that they have a pecuniary interest, as defined in Sections 169 to 173 of the Municipal Government Act or any amendment thereof, in any matter before Council, any Council Committee, or any board, commission, or agency to which they are appointed as a representative of Council, shall declare and disclose the general nature of the pecuniary interest prior to any discussion of the matter, abstain from discussion of voting on any question relating to the matter and remove themselves from the meeting until the matter is concluded.

i

The minutes of the meeting will indicate the declaration of disclosure, the time at which the member left the meeting and the time the member returned.

j

The behavior and conduct of Council members is covered by the “The Councillors Code of Conduct Bylaw”.

16 BYLAWS, RESOLUTIONS & POLICIES

a

The CAO must review and approve the final draft of every proposed bylaw or policy prior to its submission to Council.

The Mayor and the CAO **may** decide to submit the final draft of a proposed bylaw for assessment by the Town of Bowden Bylaw Enforcement and Development Control Committee prior to it receiving its first reading.

b

All proposed Bylaws must have a bylaw number and concise title assigned to it.

c

Council shall vote on the motion for the first reading of a proposed bylaw without amendment or debate.

After a first reading Council may;

- i. debate the content of the proposed bylaw
- ii. propose amendments to the proposed bylaw
- iii. refer by motion to Administration for further information prior to second reading.
- iv. Council **may** decide to submit a proposed bylaw for public participation engagement if deemed appropriate as established by policy (Town of Bowden Public Participation Policy applies).

d

When all amendments (if any) have been accepted the motion for second reading of the bylaw as presented or amended shall be considered.

If there are any amendments to a proposed bylaw all Councillors must be given an opportunity to review the full text of the amendments prior to the third reading.

e

All aspects of passage of a bylaw at second reading shall apply to the third reading of a bylaw.

f

Council may not give a proposed bylaw more than two readings at a meeting unless all Councillors present at the meeting vote in favour of allowing a third reading at that meeting.

g

The Mayor and CAO must sign the bylaw as soon as practicably possible after the third reading has passed and shall declare the bylaw adopted and enacted with immediate effect unless the bylaw itself provides otherwise.

h

A bylaw can only be amended or repealed by another bylaw made in the same way as the original bylaw.

i

Council may consolidate a bylaw by incorporating all amendments into a single revised bylaw.

j

Resolutions or motions shall come into effect as soon as they are passed unless they contain a deferred implementation date.

k

Policies after being presented for discussion can be passed by simple majority and shall come into effect as soon as they are passed unless they contain a deferred implementation date.

I
Upon being passed a policy must be signed by the CAO and by the chair of the meeting at which it was passed.

17 BYLAW PRECEDENCE

This Bylaw supersedes and takes precedence over all previously passed Bylaws that refer to Council meeting procedures, in addition to any previously passed resolutions that may be in conflict with this Bylaw.

Bylaw **04/2007** and all amendments thereto are hereby repealed.

Bylaw **03-2011** and all amendments thereto are hereby repealed.

This Bylaw will come into effect on the final day of passing and signature thereof

Read a first time in open council this 22nd day of October, 2018

Read a second time in open council this 22nd day of October, 2018

and finally passed by unanimous consent of the councillor's present.

Read a third time in open council this 26th day of November, 2018

Robb Stuart, Mayor

Jacqui Molyneux, Acting Chief Administrative Officer

SCHEDULE A (Council Procedure Bylaw)

Council Committees as determined by Council in the annual Organizational Meeting.

- i. all Council Committees will consist of 2 appointed members unless indicated otherwise
- ii. one member of Council will be appointed a chair
- iii. the term for each appointment is one year unless reappointed at the annual Organizational Meeting of Council

a General Government

Staff / Personnel 3 members
Assessment Review Board

b Protective Services

Olds & District Community Policing Advisory
Bylaw Enforcement and Development Control
Municipal Emergency Management Committee 3 members

c Environmental Services

Mountain View Regional Water Services Commission
South Red Deer Regional Wastewater Commission
Central Alberta Regional Waste Management Commission

d Public Health Services

Red Deer & District FCSS
Parkland Foundation Management Body
Bowden Cemetery Board

e Recreation & Culture

Bowden Recreation & Culture Board
Bowden Public Library Board
Parkland Regional Library Board
Parade Committee 3 members
Expanding Horizons Committee
Bowden Agricultural Society

f Planning

Municipal Planning Commission 5 members
Subdivision & Development Appeal Board
Intermunicipal Development Plan Committee 3 members

g Economic Development

Economic Development 3 members

h Other

Central Alberta Poverty Reduction Alliance
Parent Advisory Committee