

REGULAR COUNCIL MEETING MINUTES
Held on Monday, April 11, 2011 at the
Town of Bowden Administration Building

Call to Order

Mayor Robb Stuart called the meeting to order at 7:30 p.m.

PRESENT	Mayor	Robb Stuart
	Councillor	Steve Blamire
	Councillor	Pat Doll
	Councillor	Sheila Church
	Councillor	Wayne Milaney
	Councillor	Cory Jasper

ABSENT	Councillor	Sandy Gamble
---------------	------------	--------------

STAFF	Lori Conkin, Chief Administrative Officer
	Andy Weiss, Manager of Administrative Services

DELEGATIONS	Paul Conrad – Paul Conrad & Associate
	Marty Schmidt – Bearden Engineering
	Russell Mellow – The Curbside Recycler
	Carol Taylor – Cemetery Board
	Shirley Adams – Cemetery Board

Additions/Deletions to the Agenda & Adoption of the Agenda

Motion 2.a Moved by Councillor Pat Doll that Council approves the April 11, 2011 Regular Council Meeting Agenda as presented. **MOTION CARRIED**

Adoption of the Previous Minutes

Motion 3.a Moved by Councillor Cory Jasper that Council approves the March 28, 2011 Regular Council Meeting Minutes as presented. **MOTION CARRIED**

Item 4 Delegations

Paul Conrad of Paul Conrad & Associates and Marty Schmidt of Bearden Engineering presented the Community Needs Assessment and Facility Development Strategy and the Executive Summary Final reports to Council.

Paul Conrad and Marty Schmidt left the meeting at 8:08 p.m.

Russell Mellow of the Curbside Recycler presented the Curb Side Recycling Program for Bowden to Council.

- The Curbside Recycler will take collections to the material recovery centre
- Would like to have a one year term but is willing to do less
- Municipality will collect fees
- Does not collect construction waste or composting
- A recycle box will cost \$25.00 each
- Weekly pick up costs \$10.00 +gst per household and \$15.00 +gst per business per month

Russell Mellow left the meeting at 8:34 p.m.

Shirley Adams and Carol Taylor of the Cemetery Board presented the Cemetery Board Requests to get a sign for the Field of Honour, a new computer program and new equipment for winter grave excavations.

Item 1 Field of Honour Sign

The Cemetery Board presented a plan for a wrought iron sign for the Field of Honour which will cost between \$2,500.00 and \$3,000.00. The Cemetery Board is asking for \$1,500.00 from the Cemetery Reserves to invest in the sign.

Item 2 Computer Program

A company called Stone Orchard has created a cemetery computer program which will provide maps of the cemetery for our use. It will cost \$725.00 for a cemetery less than 5 acres in size. The mapping will cost \$2,000.00 with maintenance of \$100.00/year and an additional \$200.00/year for printed maps. Stone Orchard offers a free online demonstration of the program.

Item 3 Equipment for winter grave excavations

Innisfail has built a tool to thaw the ground for winter excavations which costs approximately \$500.00. This equipment could be a valuable asset to the Town for winter grave excavations.

**Shirley Adams and Carol Taylor left the meeting at 8:53 p.m.
Mayor Robb Stuart called for a short recess at 8:54 p.m.
Mayor Robb Stuart called the meeting back to order at 9:00 p.m.**

Item 6 New Business

Item 6.a Community Needs Assessment and Facility Development Strategy Report

Motion 6.a Moved by Councillor Pat Doll that Council accepts the Community Needs Assessment and Facility Development Strategy and the Executive Summary reports for information.

MOTION CARRIED

Item 6.b Cemetery Board Requests

The Cemetery Board is seeking Council approval for the following items:

Item 6.b.1 Field of Honour Sign

Motion 6.b.1.i Moved by Councillor Sheila Church that Council requests the Cemetery Board to obtain two additional quotes on the Field of Honour sign.

MOTION CARRIED

Motion 6.b.1.ii Moved by Councillor Cory Jasper that Council transfer \$1,500.00 from Cemetery Reserves for the purchase of a sign for the Field of Honour.

MOTION CARRIED

Item 6.b.2 Computer Program

Motion 6.b.2 Moved by Councillor Cory Jasper that Council directs Administration to contact Carol Taylor and set up the online demonstration of the computer program.

MOTION CARRIED

Item 7 Financial Statements

The following financial documents were presented to Council for information:

- a) Cheque Listing to March 30, 2011 (Cheque #'s 9086 – 9127 totalling \$122,815.00)
- b) Bank Reconciliation for March 2011

Motion 7.a Moved by Councillor Pat Doll that Council receives the attached Financial Statements for information.

MOTION CARRIED

Item 8 Correspondence and Information

Item 8.a Curb Side Recycling Program

Motion 8.a Moved by Councillor Sheila Church that Council accepts the Curb Side Recycling Program for information. **MOTION CARRIED**

Adjournment

Motion 10 Moved by Councillor Cory Jasper that the April 11, 2011 Regular Council Meeting adjourns at 9:36 p.m. **MOTION CARRIED**

Mayor Robb Stuart

Lori Conkin, Chief Administrative Officer