

REGULAR COUNCIL MEETING MINUTES
Held on Monday, December 14, 2015
at the
Town of Bowden Administration Building

Call to Order

Mayor Robb Stuart called the meeting to order at 7:00p.m.

PRESENT	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Paul Webb
	Councillor	Earl Wilson
	Councillor	Sandy Gamble arrives at 7:40 p.m.
	Councillor	Wayne Milaney

ABSENT Councillor Lloyd Lane

DELEGATIONS

- a)** Dave Dittrick, Director of Planning and Development Services (Red Deer County) & Connie Sloan, Development Officer (Red Deer County) for Agenda Item(s) 5.a, 5.b, 5.c & 5.d
- b)** Shannon Webb, Bowden Silent Santa Co-Chairperson for Agenda Item 6.a
- c)** S/Sgt. Joe Sangster (Olds RCMP) for Agenda Item 6.b

STAFF	Andy Weiss	Chief Administrative Officer
	Jacqui Molyneux	Interim Chief Administrative Officer
	Jade Prefontaine	Development Officer

Additions/Deletions to the Agenda & Adoption of the Agenda

Mayor Robb Stuart adds Agenda Item 6.e Legacy Monuments.

Motion 2.a Moved by Councillor Earl Wilson that Council approves the December 14, 2015 Regular Council Meeting Agenda as amended. **MOTION CARRIED**

Adoption of the Previous Minutes

Motion 3.b Moved by Councillor Sheila Church that Council approves the November 23, 2015 Regular Council Meeting Minutes as presented. **MOTION CARRIED**

Delegations

Item 4.a Dave Dittrick, Director of Planning and Development Services (Red Deer County) & Connie Sloan, Development Officer (Red Deer County) for Agenda Item(s) 5.a, 5.b, 5.c & 5.d

Item 4.b Shannon Webb, Bowden Silent Santa Co-Chairperson for Agenda Item 6.a

Item 4.c S/Sgt. Joe Sangster (Olds RCMP) for Agenda Item 6.b

Old Business

Item 5.a Municipal Services Agreement Red Deer County has offered to provide the Town of Bowden access to subdivision, development and safety codes services delivered by the County. The County is also offering to provide Safety Codes services for the Alberta Building, Electrical, Plumbing, Gas and Fire Codes. Red Deer County could begin offering these services free of charge to the municipality beginning January 1, 2016. Council can choose to authorise the Mayor and Administration to enter into the Municipal Services Agreement with Red Deer County respecting development, subdivision and safety codes.

Motion 5.a Moved by Councillor Sheila Church that Council authorizes the Mayor and Administration to enter into the Municipal Services Agreement as presented. **MOTION CARRIED**

Item 5.b Uniform Quality Management Plan Red Deer County has offered to provide the Town of Bowden access to safety codes services (Building, Electrical, Plumbing, Gas and Fire Codes) delivered by the County. As a part of providing these safety codes services, the Uniform Quality Management Plan will be administered by Red Deer County personnel. This document, once approved by the Safety Codes Council will identify service delivery standards for safety codes issues within the municipality.

Motion 5.b Moved by Councillor Sandy Gamble that Council will adopt the Uniform Quality Management Plan for the Town of Bowden as amended. **MOTION CARRIED**

Item 5.c Appointment of Development Officer Section 1.4 of the Land Use Bylaw No. 08-2012 provides the requirements for appointment of persons to the position of development officer for the Town of Bowden. Appointment of a Development Officer provides the appointee with the authority to sign documents once the proper approval has been received. Such documents include Development Permits, Notices of Decision, and Subdivision and Development Agreements on behalf of the Town of Bowden. Section 2 (b) of the Municipal Services Agreement between Red Deer County and the Town of Bowden, identifies that the Town appoints staff from the County to exercise development powers and perform duties on behalf of the municipality in accordance with the MGA

Motion 5.c Moved by Councillor Paul Webb that Council appoints Treena Miller, Connie Sloan, Francoise Joynt, Julie Harges, Peggy Mathews, Christine Temple, and Tara March to the position of Development Officer for the Town of Bowden from the current date until the termination of the Municipal Services Agreement. **MOTION CARRIED**

Item 5.d Subdivision Authority Bylaw Amendment Section 2 (b) of the Municipal Services Agreement between Red Deer County and the Town of Bowden, identifies that the Town appoints staff from the County to exercise development powers and perform duties on behalf of the municipality in accordance with the MGA.

Town of Bowden Bylaw # 4/95 (Subdivision Authority Bylaw) will need to be amended to identify Red Deer Country as the signing authority for all subdivision related matters.

Motion 5.d. Moved by Councillor Paul Webb that Council gives first reading to Bylaw 03-2015

MOTION CARRIED

Motion 5.d.i Moved by Councillor Sandy Gamble that Council gives second reading to Bylaw 03-2015.

MOTION CARRIED

Motion 5.d.ii Moved by Councillor Sheila Church to present Bylaw 03-2015 for Third and Final Reading.

MOTION CARRIED UNANIMOUSLY

Motion 5.d.iii Moved by Councillor Paul Webb that Council gives third and final reading to Bylaw 03-2015.

MOTION CARRIED

New Business

Item 6.a Bowden Silent Santa Sponsorship Request Bowden Silent Santa is a local non-profit organization that provides Christmas hampers for those in need at Christmas time. Due to the economic recession they are expecting a greater need this year and are asking for a donation from the municipality.

Motion 6.a Moved by Councillor Wayne Milaney that Council donates \$1000 to the Bowden Silent Santa Christmas hamper program.

MOTION CARRIED

Item 6.b Olds RCMP Policing Report The attached report from S/Sgt Joe Sangster (Olds RCMP) outlines November and year to date policing statistics for Bowden and comparisons with the 2014 Statistics. S/Sgt Joe Sangster is in attendance to discuss and elaborate upon this report at the Council Meeting.

Motion 6.b Council receives this item for information.

Item 6.c Bowden Tyke Blades Sponsorship Request On January 9 & 10, 2016 the Bowden Tyke Blades team will be hosting their annual tournament at the Igloo Arena. They are requesting a donation to assist with making this event a success.

Motion 6.c Moved by Councillor Sandy Gamble that Council donates \$250 to the Bowden Tyke Blades for their tournament.

MOTION CARRIED

Item 6.d Disposal of Surplus Assets As a part of our ongoing efforts to keep municipal storage areas cleared of worn out and surplus assets, bids were solicited for two unused Town of Bowden equipment items: 1997 GMC 1 Ton...as-is... \$500.00 bid received, 1979 trailer van...as-is...\$500.00 bid received.

Motion 6.d Moved by Councillor Sheila Church that Council accepts the bids for the surplus assets as presented.

MOTION CARRIED

Item 6.e Legacy Monuments Long-time resident Dale Saunders recently celebrated his 2,000th thoroughbred training victory. At the October 5, 2015 Regular Council Meeting, a request came in that asked the question: As a racing icon in the Alberta racing industry, will Bowden do something to recognise this achievement? Since then, Legacy Monuments has drafted a design of a marble monument/plaque to commemorate Dale Saunders achievements.

Motion 6.e Moved by Councillor Paul Webb that Council authorizes the Dale Saunders plaque to be created by Legacy Monuments as presented. **MOTION CARRIED**

Financial Statements

Motion 7.a Moved by Councillor Earl Wilson that Council receives the attached Cheque Listing for information. **MOTION CARRIED**

Motion 7.a Moved by Councillor Sandy Gamble that Council receives the attached Bank Reconciliation for information. **MOTION CARRIED**

Correspondence & Information

Item 8.a Council Committee Reports Council members share highlights of their Committee meetings with the other Council members.

Motion 8.a Council accepts the Council Committee Reports for information.

Mayor Robb Stuart calls for a brief recess at 8:07 p.m.
Mayor Robb Stuart calls the meeting back to order at 8:15 p.m.

Committee of the Whole

Motion 9.a Moved by Councillor Earl Wilson that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss personnel issues at 8:15 p.m. **MOTION CARRIED**

Motion 9.a.i Moved by Councillor Paul Webb that the Council meeting come out of camera at 9:00 p.m. **MOTION CARRIED**

Adjournment

Motion 10.a Moved by Councillor Sheila Church that the December 14, 2015 Regular Council Meeting adjourns at 9:00 p.m. **MOTION CARRIED**

Mayor Robb Stuart

Andy Weiss, Chief Administrative Officer