

REGULAR COUNCIL MEETING MINUTES
Held on Monday, February 14, 2011 at the
Town of Bowden Administration Building

Call to Order

Mayor Robb Stuart called the meeting to order at 7:32 p.m.

PRESENT	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Sandy Gamble
	Councillor	Cory Jasper
	Councillor	Wayne Milaney

ABSENT	Councillor	Pat Doll
	Councillor	Steve Blamire

STAFF Lori Conkin, Chief Administrative Officer

DELEGATIONS Stan Mills
Dave Daulton
Carla Sparks
Paul Conrad
Marty Schmidt

Additions/Deletions to the Agenda & Adoption of the Agenda

Mayor Robb Stuart adds Agenda Item 6.c Centennial Coins for School

Motion 2.a Moved by Councillor Sandy Gamble that Council approves the February 14, 2011 Regular Council Meeting Agenda as amended. **MOTION CARRIED**

Adoption of the Previous Minutes

Motion 3.a Moved by Councillor Sheila Church that Council approves the January 24, 2011 Regular Council Meeting Minutes as presented. **MOTION CARRIED**

Item 4 Delegations

Paul Conrad & Marty Schmidt updated Council on the Community Needs and Assessment Report.

Mayor Robb Stuart called for a short recess at 8:35 p.m.
Mayor Robb Stuart called the meeting back to order at 8:44 p.m.

Item 6 New Business

Item 6.a Utility Account Write Offs

Section 553(1)(b) of the Municipal Government Act allows a municipality to add outstanding utility accounts owed by the owner of a parcel of land to their tax roll. This does not apply to accounts in a renter's name. All applicable damage deposits have already been applied to the outstanding debts.

Motion 6.a Moved by Councillor Sheila Church that Council authorizes Administration to Write Off the Utility Accounts as presented in the Agenda (totaling \$5,187.96) as bad debt and to send the accounts to a collection agency. **MOTION CARRIED**

Item 6.b Fire Department and Library Furnace Replacement

Furnace replacement was budgeted in 2010 for both the Fire Hall and the Library. Administration requested Councils authorization to transfer \$970.00 for the Fire Department and \$307.00 for the Library from operating to capital to cover the shortfalls on the applicable projects.

Motion 6.b Moved by Councillor Wayne Milaney that Council authorizes Administration to transfer \$970.00 for the Fire Department and \$307.00 for the Library from operating to capital to cover the shortfalls on the applicable projects. **MOTION CARRIED**

Item 6.c Header Trench

For repairs to the Arena Header Trench, approval for use of future MSI funding for \$100,000.00 was received. Prior to finding the header trench drainage pipes not hooked up the project was projected to cost \$80,000.00 and a short term loan was then secured. After the fact an additional \$18,871.80 of expenses was incurred to put in a sump pump and related infrastructure to solve the drainage pipe issues.

Motion 6.c Moved by Councillor Sandy Gamble that Council authorizes Administration to transfer \$18,871.80 from the Road Reserve to Capital to be replenished when the funds from Municipal Affairs for MSI are received in late 2011. **MOTION CARRIED**

Item 6.d FCSS Reserve Transfer

The first year Movie in the Park was held FCSS was the department overseeing the function. Therefore all donated monies left over after the event was transferred into the FCSS Reserve. In 2010 it was determined that Movie in the Park is not part of the FCSS mandate and was moved to the Rec Board.

Motion 6.d Moved by Councillor Sheila Church that Council authorizes Administration to transfer \$301.35 from the FCSS Reserve for 2009 to the Rec Board Reserve for a future Movie in the Park function. **MOTION CARRIED**

Item 6.e Reserve Transfers

At the end of each fiscal year surplus monies are transferred to reserves. During the 2011 budget meeting a review of the reserve accounts and potential projects were discussed. The potential transfers to reserves are identified as follows:

Land	60,000
Public Works	70,000
Community Centre	10,000
Rec Board	5,000
Fire	10,000
FCSS	8,000
Community Bus	10,000
Admin	29,000
Library	5,000
Recreation	10,000
Cemetery	3,000

Motion 6.e Moved by Councillor Cory Jasper that Council authorizes the transfers to reserves as presented.

MOTION CARRIED

Item 6.f Intermunicipal Development Plan (IDP)

In 2009 Red Deer County and The Town of Bowden developed an Intermunicipal Development Plan (IDP). An IDP is a broad-based policy document that is designed to ensure that development in and around an urban municipality takes place in an environmentally responsible and sustainable manner without significant unnecessary costs and unacceptable negative impacts on either municipality.

The IDP is a living document and an Intermunicipal Committee was established between the two municipalities. This committee is comprised of the two Mayors, two Councillors from each council and the Chief Administrative Officers of both municipalities.

The Town of Bowden members appointed at the October organizational meeting are Mayor Robb Stuart and Councillor Sheila Church. A second Councillor needs to be appointed to this committee.

Motion 6.f Moved by Councillor Sheila Church that Council appoints Councillor Cory Jasper to the Intermunicipal Development Plan (IDP) Committee. **MOTION CARRIED**

Item 6.g Centennial Coins for School

Motion 6.g Moved by Councillor Sandy Gamble that Council donates 100 Bowden Centennial Coins to the Bowden Grandview School for 100 day.

MOTION CARRIED

Item 7 Financial Statements

The following financial documents were presented to Council for information:

- a) Cheque Listing to February 10, 2011 (Cheque #'s 8916 – 8983 totaling \$59,648.33)
- b) Operating Revenue & Expenditures to December 31, 2011
- c) Capital Finances Acquired & Applied to December 31, 2011

Motion 7.a Moved by Councillor Sandy Gamble that Council receives the attached Financial Statements for information. **MOTION CARRIED**

Item 8 Correspondence and Information

Council received the attached correspondence for information.

- a) Bylaw Summary January 2011
- b) Day of the Honey Bee

Mayor Robb Stuart called for a short recess at 9:04 p.m.
Mayor Robb Stuart called the meeting back to order at 9:07 p.m.

Item 9 Committee of the Whole

Motion 9.a.i Moved by Councillor Sheila Church that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss a legal issue at 9:07 p.m. **MOTION CARRIED**

Motion 9.a.ii Moved by Councillor Sandy Gamble that the Council meeting come out of camera at 9:27 p.m. **MOTION CARRIED**

Motion 9.a.iii Moved by Councillor Sheila Church that the Council supports that Paul Conrad and Associates conduct an Open House on March 10, 2011 to present two concept plans to the public for a proposed future Multi-Use Community Centre in Bowden. **MOTION CARRIED**

Adjournment

Motion 10 Moved by Councillor Sheila Church that the February 14, 2011 Regular Council Meeting adjourns at 9:28 p.m. **MOTION CARRIED**

Mayor Robb Stuart

Lori Conkin, Chief Administrative Officer