

**REGULAR COUNCIL MEETING MINUTES
Held on Monday, January 23, 2012 at the
Town of Bowden Administration Building**

Call to Order

Mayor Robb Stuart called the meeting to order at 7:00 p.m.

PRESENT	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Pat Doll
	Councillor	Sandy Gamble
	Councillor	Wayne Milaney
ABSENT	Councillor	Cory Jasper
	Councillor	Steve Blamire
STAFF	Andy Weiss	Chief Administrative Officer

Additions/Deletions to the Agenda & Adoption of the Agenda

Andy Weiss adds:

Agenda Item 6.e Community Bus Repairs

Motion 2.a Moved by Councillor Pat Doll that Council approves the January 23, 2012 Regular Council Meeting Agenda as amended. **MOTION CARRIED**

Adoption of the Previous Minutes

- On Motion 6.f, the appointed names should read: Ms. Merri-Lee Milaney and Mr. Andy Weiss.
- On Motion 9.c, the word authorizes was incorrectly spelled.

Motion 3.a Moved by Councillor Sandy Gamble that Council approves the January 9, 2012 Regular Council Meeting Minutes as amended. **MOTION CARRIED**

Delegations

Council members were introduced to Derry Armstrong (Armstrong Consulting Services) and Paul Pettypiece (Central Alberta Regional Trails Society).

In essence, Alberta Trail Net is a provincial arm of the Trans Canada Trails Foundation, a federal initiative to provide Canadians with a Canada-wide trail network. Both of these organisations provide advocacy, funding and support to organisations that embark upon building trails.

Central Alberta Regional Trails Society (CARTS) is a local organisation that provides advocacy and technical support to local groups in Central Alberta that wish to construct trails.

In Alberta to date, 1,700 Km. of a total planned 3,000 Km. of trails has already been constructed.

The request posed to Council was for the appointment of an individual to be a liaison and to provide local expertise with regards to routing and assistance in coordinating local contacts for potential future trails within the municipality that would tie into the regional trail system.

Old Business

Item 5.a Bylaw 01-2012 (Wastewater and Storm Water Bylaw) Council members expressed a desire to give opportunity for members of the public a chance to comment on these proposed bylaws prior to passage. As such, all three of these bylaws will only be given First Reading tonight and then Administration will bring them back to the February 13, 2012 Regular Council Meeting for further deliberation and possible passage. Administration was directed to place copies of these draft bylaws at the Town Office front desk and on the Town's web site and to state their availability in the next town newsletter.

Motion 5.a Moved by Councillor Sheila Church that Council gives First Reading to Bylaw 01-2012 (Wastewater and Storm Water Bylaw) **MOTION CARRIED**

Item 5.b Bylaw 02-2012 (Water Bylaw)

Motion 5.b Moved by Councillor Sandy Gamble that Council gives First Reading to Bylaw 02-2012 (Water Bylaw) **MOTION CARRIED**

Item 5.c Bylaw 03-2012 (Solid Waste Management Bylaw)

Motion 5.c Moved by Councillor Pat Doll that Council gives First Reading to Bylaw 03-2012 (Solid Waste Management Bylaw) **MOTION CARRIED**

New Business

Item 6.a Central Alberta Regional Trails Society Presentation Council members discussed that the Town's own long-range planning strategies include the placement of trails in Bowden wherever possible and when adequate funding is available. Local representation in the early planning stages for local trails will be very beneficial to Bowden.

Motion 6.a Moved by Councillor Wayne Milaney that Council directs Administration to make application to join Central Alberta Regional Trails Society (CARTS). Further, that Councillor Sheila Church is appointed as the municipal liaison to CARTS and Councillor Sandy Gamble appointed as the alternative member. **MOTION CARRIED**

Item 6.b Bowden Minor Hockey Concession Agreement The Bowden Minor Hockey Association currently manages and operates the concession in the Bowden Igloo Arena. Administration has met with Bowden Minor Hockey executive members to discuss this potential agreement and its implications for both parties when ratified. The existing concession agreement is expired.

Motion 6.b Moved by Councillor Pat Doll that Council authorizes the Mayor and Administration to enter into the attached agreement with the Bowden Minor Hockey Association for provision of concession services at the Igloo Arena. **MOTION CARRIED**

Item 6.c Alternate Municipal Signing Authority Appointment In order to have someone in place in the event that the CAO is unavailable, (i.e.: on holidays or off sick) an alternative staff member should be appointed by Council to have cheque signing authority. This appointment will eliminate unnecessary delays for clients and suppliers in the event that the CAO is unavailable.

As such, Administration recommends that Council appoints Jacqui Molyneux as an alternate authority for cheque signing in the event that the CAO is absent.

Motion 6.c Moved by Councillor Pat Doll that Council appoints Jacqui Molyneux as an alternate authority for cheque signing in the event that the CAO is absent. **MOTION CARRIED**

Item 6.d 2012 Annual FCM Conference It is highly unlikely that the 2012 Town of Bowden Operating Budget will be fully finalized prior to the date when it is too late to register for the 2012 Annual Federation of Canadian Municipalities (FCM) Conference, Administration is requesting that Council gives authorization to register Mayor Robb Stuart for this event. This conference, held in Saskatoon in 2012, is an opportunity for networking with other municipal officials and with federal/provincial politicians that also attend this event. At the conference, Bowden's voice can be added in person to any group discussions or initiatives that may impact the municipality.

Motion 6.d Moved by Councillor Wayne Milaney that Council directs Administration to proceed with registering Mayor Robb Stuart for the 2012 FCM Conference. **MOTION CARRIED**

Item 6.e Community Bus Repairs Andy Weiss outlined to Council members that a number of mechanical issues have recently been discovered with the Community Bus. These items are partly due to the recent cold weather and can also be attributed to normal wear. As such, Council support for these repairs (of approximately \$2,000.00) is being sought.

Motion 6.a Moved by Councillor Wayne Milaney that Council authorises Administration to proceed with repairs to the Community Bus. **MOTION CARRIED**

Item 7 Financial Statements

- a) Cheque Listing to January 16, 2012 (Chq #'s 10131 – 10194 totalling \$ 117,872.11)

Moved by Councillor Sheila Church that Council receives the attached financial statements for information. **MOTION CARRIED**

Item 8 Correspondence & Information None

Mayor Robb Stuart calls for a short break at 8:06 p.m.

Mayor Robb Stuart calls the meeting back to order at 8:16 p.m.

Committee of the Whole

Motion 9.1 Moved by Councillor Pat Doll that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss legal and personnel issues at 8:16 p.m. **MOTION CARRIED**

Motion 9.2 Moved by Councillor Pat Doll that the Council meeting come out of camera at 8:57 p.m. **MOTION CARRIED**

Motion 9.a Moved by Councillor Pat Doll that Council authorizes Administration to proceed with funding for the new municipal garbage truck as follows:

- \$65,000.00 from existing Capital Reserves
- \$124,000.00 (plus G.S.T.) from 2011 Operating surplus funds

MOTION CARRIED

Motion 9.b Moved by Councillor Sheila Church that Council directs Administration to negotiate an agreement to utilize the services of Red Deer County solid waste disposal facilities. **MOTION CARRIED**

Motion 9.c Moved by Councillor Sandy Gamble that Council authorises Administration to utilize outside "head hunter" consultant services to assist with recruitment of a new Public Works Operator. **MOTION CARRIED**

Adjournment

Motion 10.a Moved by Councillor Wayne Milaney that the January 23, 2012 Regular Council Meeting adjourns at 9:01 p.m. **MOTION CARRIED**

Mayor Robb Stuart

Andy Weiss, Chief Administrative Officer