

**REGULAR COUNCIL MEETING MINUTES**  
**Held on Monday, July 11, 2016**  
**Town of Bowden Administration Building**

**Call to Order**

Mayor Robb Stuart called the meeting to order at 7:05 p.m.

<b>PRESENT</b>	Mayor	Robb Stuart
	Councillor	Wayne Milaney
	Councillor	Paul Webb
	Councillor	Sandy Gamble
	Councillor	Earl Wilson
	Councillor	Sheila Church
	Councillor	Lloyd Lane
<b>ABSENT</b>	None	
<b>DELEGATIONS</b>	None	
<b>STAFF</b>	James Mason	Chief Administrative Officer
	Jade Prefontaine	Development Officer

**Additions/Deletions to the Agenda & Adoption of the Agenda**

**CAO James Mason adds Agenda Item 5.a CP Rail Crossing**  
**Mayor Robb Stuart adds Agenda Item 6.g AUMA Registration**

**Motion 2.a** Moved by Councillor Paul Webb that Council approves the July 11, 2016 Regular Council Meeting Agenda as amended. **MOTION CARRIED**

**Adoption of the Previous Minutes**

**Motion 3.a** Moved by Councillor Earl Wilson that Council approves the June 27, 2016 Regular Council Meeting Minutes as presented. **MOTION CARRIED**

**Delegations**

None

## **Old Business**

**Item 5.a CP Rail Crossing** At the May 24, 2016 Council Meeting, correspondence was presented that outlined Transport Canada had identified to Bowden & Canadian Pacific Railway that Mile 66.94 Red Deer Su/17<sup>th</sup> Ave (west of 20<sup>th</sup>) rail crossing in our jurisdiction may need improvements to the level of protection it currently offers. Transport Canada would consider funding improvements at the location, including upgrading to an active warning system. More information has been presented by Administration in regards to the requirements, cost to improve and grants available.

**Motion 5.a** Moved by Councillor Paul Webb that Council supports a grant application by CP Rail as long as the Town has no financial responsibility for the upgrade. **MOTION CARRIED UNANIMOUSLY**

## **New Business**

**Item 6.a 2016 Bowden Daze Council Participation** On Saturday, July 16, 2016, the Town of Bowden will be hosting its annual Bowden Daze Parade. In years past Council members have participated in the parade by driving dealership vehicles with dignitaries from surrounding communities and/or driving their own vehicles with magnets on.

With the festivities approaching quickly the Parade Committee would like a final count of the Council members participating and if they will be able to assist in driving the visiting dignitaries if need be.

### **(Information)**

**Item 6.b August “Your Town News” Newsletter Request** Development Officer Jade Prefontaine will be taking vacation from July 18, 2016 to August 2, 2016. Generally speaking, the August newsletter in years past has less content as most community groups are on break for the summer months. For instance, the August 2015 edition was a review of Bowden Daze and a brief thank you to Grad sponsors. Although these items are important, they can certainly be added to the September 2016 edition. Jade is seeking direction from Council in regards to the newsletter to plan for her absence.

**Motion 6.b** Moved by Councillor Sandy Gamble that a 2 pages double sided edition of “Your Town News” with the Mayor’s Message, Business Card Advertising and Community Calendar be issued for the month of August in Jades absence. **MOTION CARRIED**

**Item 6.c Garbage Truck Pricing** Previously Council approved advertising the 2011 International Garbage Truck for Tender, the unit is listed on Alberta Purchasing Connection with a closing date of July 16, 2016, to date no Tender has been received. Should no valid Tender be received by the closing date Administration is requesting that Council set an asking price to advertise the unit with.

**Motion 6.c** Moved by Councillor Lloyd Lane that Council authorizes listing the garbage truck should no valid Tender be received by July 15, 2016 for the asking price of \$125,000 or best offer and furthermore that Council authorizes administration to negotiate up to a ten percent variance to the asking price. **MOTION CARRIED**

**Item 6.d Mower Replacement** Public Works staff and Administration have been reviewing the age and conditions of the commercial mowers used since 2007. Repair costs are increasing and one mower is showing signs of needed considerable work in the near future. The current amount for repair of the mowers is above the amount allocated for in the Operating Budget.

**Motion 6.d** Moved by Councillor Paul Webb that Council instructs Administration to purchase a 2016 Bad Boy Outlaw XP gas powered 72" zero turn center mount mower, from the Innisfail Truck Ranch for the price of \$11,499 + GST for a total of \$12,073.95 and that the Capital Budget is amended to include this item. **MOTION CARRIED**

**Item 6.e Council Planning Session & Open House** Councils can schedule planning sessions to discuss semi-formally issues that are important to the Town organization and the community at large, and make plans for future projects and priorities. These sessions can be conducted by a facilitator. An open house gives an opportunity for councillors to meet with ratepayers to discuss Council plans and concerns of rate payers.

**Motion 6.e** Moved by Councillor Lloyd Lane that the Council Planning Session & Open House discussion be deferred to the next Council Meeting pending the availability of a facilitator. **MOTION CARRIED**

**Item 6.f Emergency Management Session** Mayor Stuart and CAO Mason met with Municipal Affairs Field AEMA Officer on Tuesday July 5, 2016 to review the Agency Mandate and the Towns Emergency Management Plan. The Field Officer can conduct various types of information or training sessions for elected officials and members of the public and staff. These Sessions can range from a half hour information session given at a council meeting up to a four hour Elected Officials training session.

**(Information)**

**Item 6.g AUMA Registration** October 5 – 7 is the annual AUMA Convention in Edmonton. This is a brief discussion regarding the dignitaries who will be attending.

**(Information)**

### **Financial Statements**

**Motion 7.a** Moved by Councillor Earl Wilson that Council receives the Cheque Listing to July 8, 2016 for information. **MOTION CARRIED**

**Motion 7.b** Moved by Councillor Sandy Gamble that Council receives the Bank Reconciliation for information. **MOTION CARRIED**

### **Correspondence & Information**

**Item 8.a AMSC Rebate Program** Rebates are being distributed to those AUMA members who, as of January 1, 2016, participate in two or more AMSC core services which include: Employee Benefits, General Insurance & Risk Management, and Utilities.

**Motion 8.a** Moved by Councillor Sheila Church that Council receives this item for information. **MOTION CARRIED**

**Item 8.b AUMA Board Position nominations** AUMA Board Positions are available, nominations must be received by September 22, 2016.

**Motion 8.b** Moved by Councillor Sheila Church that Council receives this item for information. **MOTION CARRIED**

**Item 8.c Recreation Volunteer Recognition Awards** You and your Recreation/ Community Services Directors have the opportunity to nominate an individual (or individuals) from your community who has made significant contributions to recreation development.

**Motion 8.c** Moved by Councillor Sheila Church that Council receives this item for information.

**MOTION CARRIED**

**Item 8.d Council Committee Reports** Council members share highlights of their Committee meetings with the other Council members.

**Motion 8.d** Moved by Councillor Sheila Church that Council receives this item for information.

**MOTION CARRIED**

### **Committee of the Whole**

None

### **Adjournment**

**Motion 10.a** Moved by Councillor Sheila Church that the July 11, 2016 Regular Council Meeting adjourns at 8:26 p.m.

**MOTION CARRIED**

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**Robb Stuart, Mayor**

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**James Mason, Chief Administrative Officer**