

REGULAR COUNCIL MEETING MINUTES
Held on Monday, June 13, 2011 at the
Town of Bowden Administration Building

Call to Order

Mayor Robb Stuart called the meeting to order at 7:34 p.m.

PRESENT	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Pat Doll
	Councillor	Sandy Gamble
	Councillor	Cory Jasper
	Councillor	Wayne Milaney

ABSENT	Councillor	Steve Blamire
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STAFF	Lori Conkin, Chief Administrative Officer
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Additions/Deletions to the Agenda & Adoption of the Agenda

Motion 2.a Moved by Councillor Sheila Church that Council approves the June 13, 2011 Regular Council Meeting Agenda as presented. **MOTION CARRIED**

Adoption of the Previous Minutes

Motion 9.a.ii add to recorded vote, Sheila Church as in favour.

Motion 3.a Moved by Councillor Cory Jasper that Council approves the May 24, 2011 Regular Council Meeting Minutes as amended. **MOTION CARRIED**

Item 5 Old Business

Item 5.a Parkland Foundation – Autumn Glen Lodge

Motion 5.a Moved by Councillor Sandy Gamble that Council directs the CAO to attend meetings of the Parkland Foundation – Autumn Glen Lodge technical committee as scheduling permits. **MOTION CARRIED**

Item 5.b Rick Hansen 25th Anniversary Relay – Route

Motion 5.b Moved by Councillor Cory Jasper that Council approves the Rick Hansen 25th Anniversary Relay Route. **MOTION CARRIED**

Item 5.c Campus Alberta – Bowden CES

The Council took a tour of the Bowden CES prior to the Regular Council Meeting.

Motion 5.c Moved by Councillor Pat Doll that Council accept the concept of video conferencing but would like to see a business plan and budget before considering financial endorsement. **MOTION CARRIED**

Item 6 New Business

Item 6.a Town Logo Changes

The Town of Bowden Economic Development Committee is requesting Council to approve the use of a modified Town Logo for Economic Development activities and advertising.

Motion 6.a Moved by Councillor Cory Jasper that Council authorises the Town of Bowden Economic Development Committee to utilize the modified Town of Bowden Logo in its future Economic Development activities and advertizing initiatives and that the words Live, Work and Grow can be incorporated into the modified logo when used for such activities. **MOTION CARRIED**

Item 6.b Newsletter Addition

Motion 6.b Moved by Councillor Sheila Church that Council authorizes the Town of Bowden Economic Development Committee to proceed with one black and white double sided 8½ x 11 insert for the Town of Bowden Newsletter. Further, this insert will incorporate space for 10 monthly Business Cards that will advertise local businesses to be charged out at \$10.00 per month with a minimum 3 month term. **MOTION CARRIED**

Item 6.c Jam Session Request

Ms. Donna Thompson has requested to hold a jam session at #28, 2324 – 20 Avenue (Bowden Mobile Estates) on June 19 from 1:00 p.m. to 4:00 p.m. Park owner (Wayne Fiddler) has no issues with the event.

Motion 6.c Moved by Councillor Cory Jasper that Council authorizes the Jam Session provided that they abide by the time frame as submitted and are compliant to the local town bylaws. **MOTION CARRIED**

Item 6.d Existing Library Building Naming Request

The Bowden Public Library is currently in the process of moving into Bay 2 & 3 of the Town Office Building. During discussions regarding the future of the existing Library building, the potential to rename the facility was discussed. Ed Berggren was a significant contributor to the planning and construction of this facility and there is a desire to honour his ongoing community enhancement efforts.

Motion 6.d Moved by Councillor Wayne Milaney that Council writes a letter to the Berggren family attention Diane Berggren requesting the family's input in renaming the library building to honour their late husband/ father and the spirit in which the project was built in Canada's 1967 Centennial. **MOTION CARRIED**

Item 6.e Volunteer Member Appointment

Beth Kuntz has put her name forward as a volunteer for the Rec Board.

Motion 6.e Moved by Councillor Sandy Gamble that Council appoints Beth Kuntz to the Recreation and Culture Board. **MOTION CARRIED**

Item 6.f Rec Board – Dow Canada Grant Application

The Town of Bowden is eligible for a grant from Dow Canada for up to \$5,000.00 for local service projects. The Rec Board has suggested the project of playground upgrades.

Motion 6.f Moved by Councillor Cory Jasper that Council directs Administration to proceed with the Dow Canada Grant. **MOTION CARRIED**

Item 6.g Sian Richards – Bowden Institution

Council received a letter from Sian Richards regarding the possibility of the Bowden Institution having a name change during their addition of the high security prison wing.

Motion 6.g Moved by Councillor Sandy Gamble that Council accept the letter for information and send a letter to the warden to have a representative to come and talk to Council and Economic Development. **MOTION CARRIED**

Item 6.h Clay Cup Developers – Affordable Housing Endorsement

Clay Cup Developers have requested Council to support an affordable housing unit being constructed within our municipality. The Government of Alberta has committed to developing over 11,000 housing units across the province of Alberta by 2012.

Motion 6.h Moved by Councillor Wayne Milaney that Council send a letter to Clay Cup Developers requesting a representative to make a presentation to Council. **MOTION CARRIED**

Item 6.i Community Bus – Radio Request

Councillor Pat Doll is requesting Councils' authorization to purchase and install a radio in the Community Bus.

Motion 6.i Moved by Councillor Wayne Milaney that Council authorizes the purchase of a radio from Best Buy in the amount not exceeding \$300.00. **MOTION CARRIED**

Item 6.j Community Bus Status

The community bus in better condition was given a thorough inspection so that we could obtain the Commercial Vehicle Inspection Certificate (CV Certificate). With this we applied to renew our Intra-Provincial Operating Authority Certificate, which is mandated by the Alberta Traffic Safety Act. In order to qualify we had to produce the Town of Bowden Policy #34-01 (Community Bus Operating Guidelines). We have the Government of Alberta Safety Fitness Certificate but we must ensure we are in compliance by following the National Safety Code, AR 314.2002, Sections 24, 25 & 26. We must also have a Safety Officer designated with safety programs, training for drivers, written inspection and maintenance program and ensure that we have all safety materials on the bus.

Motion 6.j Moved by Councillor Cory Jasper that Council accepts the Community Bus Status report for information. **MOTION CARRIED**

Item 6.k Kidney Car Program

The Kidney Foundation of Canada has started a fundraising program called the Kidney Car Program in which you can have your old or unwanted vehicle towed away free of charge and donated to the Kidney Foundation. 1st Choice Towing in Innisfail has agreed to tow the vehicles from Bowden.

Motion 6.k Moved by Councillor Cory Jasper that Council supports the Kidney Car Program Initiative. **MOTION CARRIED**

Councillor Wayne Milaney left the meeting at 8:57 p.m.

Item 6.l Portraits of Honour – Sponsor request

Red Deer, in support of Kin Canada, is hosting the Portraits of Honour Tour September 16 & 17. They are requesting council to sponsor a flag in the local "Highway of Heroes" at \$750.00 per flag and sponsoring a table of 8 at the Regimental Dinner for \$1,200.00.

Motion 6.l Moved by Councillor Sheila Church that council accepts the request for information. **MOTION CARRIED**

Councillor Wayne Milaney returned to the meeting at 8:59 p.m.

Item 6.m Alberta Emergency Public Warning System (EPWS)

The Alberta Public Warning System is a tool to deliver information to the public in the event of an emergency through local radio and television stations in which only individuals trained can activate the system. The system is undergoing a change and the new system will be launched in Fall 2011 with training beginning in July 2011.

Motion 6.m.i Moved by Councillor Sheila Church that Council appoints Mayor Robb Stuart to replace Councillor Sheila Church for the fall training. **MOTION CARRIED**

Motion 6.m.ii Moved by Councillor Sandy Gamble that Council designates the following for the Emergency Public Warning System training: Patrick Doll, Lori Conkin, Ben Malek, and Larry Werner or a delegate from the Fire Department. **MOTION CARRIED**

Item 7 Financial Statements

The following financial documents were presented to Council for information:

- a) Cheque Listing to May 30, 2011 (Cheque #'s 9288 – 9328 totalling \$62,292.30)
- b) Bank Reconciliation for May 2011

Motion 7.a Moved by Councillor Cory Jasper that Council receives the attached Financial Statements for information. **MOTION CARRIED**

Item 8 Correspondence and Information

Item 8.a AUMA – Local Matters

AUMA has invited Alberta political leader to attend the Mayors' Caucus on June 15 -17 to discuss the upcoming Local Matters campaign.

Motion 8.a Moved by Councillor Sheila Church that Council accepts the correspondence for information. **MOTION CARRIED**

At the request of Council, CAO Lori Conkin left the meeting at 9:04 p.m.

Item 9 Committee of the Whole

Motion 9.a.i Moved by Councillor Pat Doll that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss a legal issue at 9:10 p.m. **MOTION CARRIED**

Motion 9.a.ii Moved by Councillor Cory Jasper that the Council meeting come out of camera at 10:40 p.m. **MOTION CARRIED**

Motion 9.a.iii Moved by Councillor Sandy Gamble that Council approves Bowden to remain part of the Central Alberta Waste Management Commission. **MOTION CARRIED**

Motion 9.a.iv Moved by Councillor Cory Jasper that Council direct Mayor Robb Stuart to discuss scheduling and reporting issues with CAO Lori Conkin. **MOTION CARRIED**

Adjournment

Motion 10 Moved by Councillor Sandy Gamble that the June 13, 2011 Regular Council Meeting adjourns at 10:44 p.m. **MOTION CARRIED**

Mayor Robb Stuart

Lori Conkin, Chief Administrative Officer