

REGULAR COUNCIL MEETING MINUTES
Held on Monday, June 23, 2014 at the
Town of Bowden Administration Building

Call to Order

Mayor Robb Stuart called the meeting to order at 6:59 p.m.

PRESENT	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Sandy Gamble
	Councillor	Wayne Milaney
	Councillor	Earl Wilson
	Councillor	Lloyd Lane
	Councillor	Paul Webb (Joins the meeting at 7:36pm)

ABSENT None

DELEGATIONS S/SGT. Joe Sangster – Olds RCMP

STAFF	Andy Weiss	Chief Administrative Officer
	Jade Prefontaine	Development Officer

Additions/Deletions to the Agenda & Adoption of the Agenda

Motion 2.a Moved by Councillor Earl Wilson that Council approves the June 23, 2014 Regular Council Meeting Agenda as presented. **MOTION CARRIED**

Adoption of the Previous Minutes

Motion 3.a Moved by Councillor Sandy Gamble that Council approves the June 9, 2014 Regular Council Meeting Minutes as presented. **MOTION CARRIED**

Delegations

Item 4.a S/SGT. Joe Sangster – Olds RCMP At the June 9, 2014 Regular Council Meeting, Council members expressed concerns regarding communication protocols between the RCMP and the municipality itself in the event of an incident within the municipality. S/Sgt. Joe Sangster (Olds RCMP) will be in attendance to further discuss this item with Council members.

Motion 4.a Moved by Councillor Lloyd Lane that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss legal issues at 7:20 p.m. **MOTION CARRIED**

Motion 4.a.i Moved by Councillor Sheila Church that the Council meeting come out of camera at 7:25 p.m. **MOTION CARRIED**

Motion 4.a.ii Council accepts this item for information.

Old Business

Item 5.a Appointment of Deputy Mayor Per the Municipal Government Act (MGA) Section 156 “ A Councillor, a Chief Elected Official and a deputy and Acting Chief Elected Official may not carry out any power, duty or function until that person has taken the official oath prescribed by the *Oaths of Office Act*.

Mayor Robb Stuart conducted an Official Oath of Office ceremony for Deputy Mayor Wayne Milaney.

Motion 5.a Council accepts the appointment of Deputy Mayor Wayne Milaney from June 23, 2014 – October 27, 2014.

New Business

Item 6.a BCAS Request The Bowden Community Action Society (BCAS) would like to request that the Public Works Crew use the Town’s backhoe to dig out the proposed handicapped parking area at the Community Action Park and place the dirt that is removed along the border of the skate pad at the south west corner to avoid erosion.

Motion 6.a Moved by Councillor Sandy Gamble that Council supports the request from the Bowden Community Action Society as presented. **MOTION CARRIED**

Item 6.b Bylaw 04-2014 (Nuisance Bylaw) This bylaw replaces our existing Nuisance Bylaw (09-2001). As the existing bylaw was given passage in 2001, the new bylaw will modernise our enforcement processes and standards. Significant changes to the existing bylaw include refined standards in all areas of the bylaw that now identify greater specifics and new standards for what is considered a nuisance within the municipality. This bylaw also identifies more significant penalties for those that may be in contravention of the bylaw.

Motion 3.c Moved by Councillor Paul Webb that Council gives First Reading to Bylaw 04-2014 (Nuisance Bylaw) as presented. **MOTION CARRIED**

Item 6.c Midtown Infrastructure Replacement Project The Midtown Infrastructure Replacement Project is a portion of the 2014 Capital Projects as approved by Council at the March 24, 2014 Regular Council Meeting. This Capital Project involves the full replacement of municipal water and sanitary sewer, curbing and asphalt on 21st and 22nd Avenues between 20th and 21st Street. Tagish Engineering Ltd prepared and distributed the request for tenders and two submissions were received by the closing date of June 12th, 2014.

Motion 6.c Moved by Councillor Sheila Church that Council authorises Administration to award the Midtown Infrastructure Replacement Project to Foran Equipment Ltd. for the amount of \$ 1,236, 065.90 + G.S.T. which includes the deletion of Provisional Schedule B (21st Street) from the Tender subject to Provincial approval of the Town of Bowden 2014 MSI Capital Project & 2014 BMTG Project submissions.
MOTION CARRIED

Item 6.d Utility Write-off Request Section 553(1)(b) of the Municipal Government Act allows a municipality to add outstanding utility accounts owed by the owner of a parcel of land to their tax roll. This does not apply to accounts in a renter's name. All applicable damage deposits have already been applied to outstanding debts as well as those amounts that we are eligible to transfer to the Taxation Roll numbers. Administration is requesting Council's authorization to write off the noted accounts as bad debt.

Motion 6.d Moved by Councillor Earl Wilson that Council authorises Administration to write off the above-noted accounts, for a total of \$2,030.96 as bad debt.
MOTION CARRIED

Item 6.e Alley Repair Request The portion of an alley in the south end of Bowden has significantly deteriorated to the point where it is almost impassable. The necessary repairs to this area involve the removal and replacement of approximately 340 yd³ of material. Existing wet and unsuitable clay is to be removed to an approximate depth of 1 meter and replaced with compacted pit run, geotextile fabric and 3/4 inch crush road gravel. The attached quote from Howell's Excavating Ltd. identifies the potential costs for this project. As this is an unbudgeted expense, Administration is requesting Council permission to proceed with this repair.

Motion 6.e Moved by Councillor Sheila Church that Council authorizes Administration to contract Howell's Excavating Ltd. to complete the above mentioned alley repair.
MOTION CARRIED

Item 6.f MSI Amending MOU Relating to Alberta Municipal Affairs (Grants and Education Property Tax Branch), Budget 2014 announced the consolidation of the Municipal Sustainability Initiative (MSI) Capital and Basic Municipal Transportation Grant (BMTG) programs under the MSI Capital Program. To facilitate payment of the BMTG portion of the consolidated MSI program funding, an amendment to Bowden's MSI Memorandum of Agreement (MOU) is required.

Motion 6.f Moved by Councillor Lloyd Lane that Council authorises the Mayor and CAO to enter into the attached amendment to Bowden's Municipal Sustainability Initiative (MSI) Capital Memorandum of Agreement (MOU).
MOTION CARRIED

Item 6.g Bowden Hiway Senior Fun Golf Day Donation Request The Bowden Hi-Way Senior Fun Golf Day is being held on July 15, 2014. The Senior Fun Day Committee is asking Council for a donation towards this event.

Motion 6.g Moved by Councillor Sandy Gamble that a donation of \$200.00 be provided to the Bowden Hi-Way Golf Senior Fun Golf Day event.
MOTION CARRIED

Mayor Robb Stuart calls for a brief recess at 8:30pm
Mayor Robb Stuart calls the meeting back to order at 8:40pm

Financial Statements

Motion 7.a Moved by Councillor Earl Wilson that Council receives the attached Cheque Listing for information. **MOTION CARRIED**

Motion 7.b Moved by Councillor Lloyd Lane that Council receives the attached Operating Revenue & Expenditures for information. **MOTION CARRIED**

Correspondence & Information

Item 8.a Bowden Arena Time Clock Bowden Minor Hockey is asking for Council Permission to install a new Score Clock at the arena. They will fund the project and do the installation, but they are asking that the Town looks after the physical disposal of the old existing score clock.

Motion 8.a Moved by Councillor Wayne Milaney that Council authorizes the installation of the new time clock for the Igloo arena and approves their request that the Town disposes of the old clock. A letter of thanks is to be sent to Bowden Minor Hockey in regards to their donation. **MOTION CARRIED**

Item 8.b Requests for Social Media Communication Access two requests from residents have come forth that the Town consider utilizing additional tools such as social media to further communicate with citizens during emergency situations. Using various forms of social media would also be helpful to inform people of non-emergency events (similar to the town's newsletter) and would serve to be a faster method of getting these various messages out to the public.

Motion 8.b Moved by Councillor Sandy Gamble that Council authorizes Administration to create a social media presence for the Town of Bowden **MOTION CARRIED**

Item 8.c Alberta Culture Days 2014 This is a notice from Honourable Heather Klimchuk (Alberta Minister of Culture) regarding Alberta Culture Days 2014. She is encouraging Alberta municipalities to play a lead role in assisting with the promotion of and the participation in this event which is being held from September 26 – 28, 2014.

Motion 8.c Council receives this item for information.

Item 8.d Council Committee Reports Council members share highlights of their Committee meetings with the other Council members.

Motion 8.d Moved by Councillor Earl Wilson that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss legal issues at 9:30 p.m. **MOTION CARRIED**

Motion 8.d.i Moved by Councillor Lloyd Lane that the Council meeting come out of camera at 9:39 p.m. **MOTION CARRIED**

Motion 8.d.ii Council receives this item for information

Committee of the Whole

None

Adjournment

Motion 10.a Moved by Councillor Earl Wilson that the June 23, 2014 Regular Council Meeting adjourns at 7:49 p.m. **MOTION CARRIED**

Mayor Robb Stuart

Andy Weiss, Chief Administrative Officer