

REGULAR COUNCIL MEETING MINUTES
Held on Monday, November 23
at the Town of Bowden Administration Building

Call to Order

Mayor Robb Stuart called the meeting to order at 7:00p.m.

PRESENT	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Lloyd Lane
	Councillor	Paul Webb
	Councillor	Earl Wilson
	Councillor	Sandy Gamble arrives at 7:40 p.m.
	Councillor	Wayne Milaney

ABSENT None

DELEGATIONS Dave Dittrick, Director of Planning and Development Services (Red Deer County) & Tom Metzger, District Fire Chief (Red Deer County) for Agenda Item 6.a.

STAFF	Andy Weiss	Chief Administrative Officer
	Jade Prefontaine	Development Officer

Additions/Deletions to the Agenda & Adoption of the Agenda

Councillor Sheila Church adds Agenda Item 6.h FCSS Funding.

Motion 2.a Moved by Councillor Sheila Church that Council approves the November 23, 2015 Regular Council Meeting Agenda as amended. **MOTION CARRIED**

Adoption of the Previous Minutes

Motion 3.b Moved by Councillor Sheila Church that Council approves the November 9, 2015 Regular Council Meeting Minutes as presented. **MOTION CARRIED**

Delegations

Dave Dittrick, Director of Planning and Development Services (Red Deer County) & Tom Metzger, District Fire Chief (Red Deer County) for Agenda Item 6.a.

Old Business

None

New Business

Item 6.a Red Deer County Proposal Red Deer County has offered to provide the Town of Bowden access to subdivision, development and safety codes services delivered by the County. Beginning January 1, 2016, Red Deer County could begin offering these services free of charge to the municipality. Through improved and enhanced service delivery, Red Deer County would add a increased level of safety and quality assurance for Bowden. In 2012, the municipality relinquished its accreditation in Building, Electrical, Plumbing, and Gas Safety Codes turning the responsibility for Quality Management Plan creation, implementation and compliance monitoring back over to the Province of Alberta. In their proposal, Red Deer County will create and fully administer a Uniform Quality Management Plan for Alberta Safety Codes.

Motion 6.a Council receives this item for information.

Item 6.b Appointment of Transitional CAO Jacqui Molyneux, Accounts Payable & Human Resources Administrator for the Town of Bowden has been recommended for this position. She has been employed by the municipality since 2009 and since that time, she has shown incredible skill in all financial aspects of municipal accounting, taxation and utilities. Mrs. Molyneux has also been a long-time resident of the community and will provide stability and a friendly, familiar face to Council, staff and residents during this transitional period. Given that she has already worked on budget preparation for several years already, she will be able to assist Council with the remainder of 2016 budget deliberations.

Motion 6.b Moved by Councillor Paul Webb that Council appoints Jacqui Molyneux as Transitional CAO effective immediately.

Item 6.c Emerging Trends Seminar On Thursday February 11, 2016 the law firm of Brownlee LLP is holding an all-day seminar at the Coast Plaza Hotel and Conference Centre in Calgary. This yearly seminar, open to all municipal council members in Alberta covers a variety of legal topics of interest to public officers and municipal staff.

Motion 6.c Council receives this item for information. Mayor Stuart and Councillors Church and Gamble expressed interest in attending.

Item 6.d Bowden Pee Wee Blades Sponsorship Request On December 11, 12 & 13, 2015 the Bowden Peewee Blades team will be hosting their annual tournament at the Igloo Arena. They are requesting a donation to assist with making this event as success.

Motion 6.d Moved by Councillor Sheila Church that a \$250 donation be made to the Bowden Pee Wee Blades Tournament. **MOTION CARRIED**

Item 6.e Bowden Public Library 2016 Budget the Bowden Public Library is in the midst of 2016 Budget deliberations and is asking that Council consider providing additional funding to assist with the continuing operation of this worthwhile community facility. The current funding allocation (\$4,944.00 per year) has remained unchanged since 2012.

Motion 6.e Moved by Councillor Paul Webb that Council approves \$4.50 funding per capita to the Bowden Public Library in 2016. **MOTION CARRIED**

Item 6.f Christmas Radio Advertising the Town of Bowden can choose to participate in Christmas radio advertising on our local radio stations for 2015. Last year, we went with the \$99.00 level of advertising.

Motion 6.f Council receives this item for information.

Item 6.g Rest Stop Sewage Dumping Station Currently, the Town of Bowden operates and maintains a sewage dumping station at the Bowden Heritage Rest Stop. This facility is operated on an honor system where users are to pay \$2.00 per use. Now that Bowden is on the regional sewage system, there are a number of negative aspects to continuing to operate this dumping station.

- Costs to treat sewage are now significant on the regional system.
- The income from the pay box is not enough to cover the costs of repairing vandalism and break-ins that occur several times yearly.
- The municipality now has a significant risk of receiving contaminated waste from unscrupulous commercial truckers.

It is proposed to decommission the area and surround it with concrete "lego" blocks to further deter usage. A cost of around \$500 is anticipated to purchase the blocks.

Motion 6.g Moved by Councillor Sheila Church that Council directs Administration to proceed with decommissioning the Sewage Dumping Station at the Bowden Heritage Rest Stop effective immediately.

Item 6.h FCSS Funding Corrie Monk, Bowden Community Worker for FCSS would like to replace the furniture in the Olde Library Community Building. As well, she is looking to have a janitorial service take over the cleaning duties at the Olde Library building. Currently, Corrie is looking after the janitorial work herself.

Motion 6.h Council receives this item for information, \$500 has been allocated to furniture replacement and Town Administration will research the cost of janitorial services.

Financial Statements

Motion 7.a Moved by Councillor Sandy Gamble that Council receives the attached Cheque Listing for information. **MOTION CARRIED**

Correspondence & Information

Item 8.a Council Committee Reports Council members share highlights of their Committee meetings with the other Council members.

Motion 8.a Council accepts the Council Committee Reports for information.

Mayor Robb Stuart calls for a brief recess at 8:52 p.m.

Mayor Robb Stuart calls the meeting back to order at 9:00 p.m.

Committee of the Whole

Motion 9.a Moved by Councillor Paul Webb that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss personnel issues at 9:00 p.m.

MOTION CARRIED

Motion 9.a.i Moved by Councillor Earl Wilson that the Council meeting come out of camera at 9:55 p.m.

MOTION CARRIED

Adjournment

Motion 10.a Moved by Councillor Paul Webb that the November 23, 2015 Regular Council Meeting adjourns at 9:55 p.m.

MOTION CARRIED

Mayor Robb Stuart

Andy Weiss, Chief Administrative Officer