

**REGULAR COUNCIL MEETING MINUTES**  
**Held on Monday, November 24, 2014 at the**  
**Town of Bowden Administration Building**

**Call to Order**

Mayor Robb Stuart called the meeting to order at 7:00 p.m.

<b>PRESENT</b>	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Sandy Gamble
	Councillor	Lloyd Lane
	Councillor	Earl Wilson
	Councillor	Paul Webb
	Councillor	Wayne Milaney

**ABSENT**                      None

**DELEGATIONS**            None

<b>STAFF</b>	Andy Weiss	Chief Administrative Officer
	Jade Prefontaine	Development Officer

**Additions/Deletions to the Agenda & Adoption of the Agenda**

**Motion 2.a** Moved by Councillor Sandy Gamble that Council approves the November 24, 2014 Regular Council Meeting Agenda as presented. **MOTION CARRIED**

**Adoption of the Previous Minutes**

**Motion 3.a** Moved by Councillor Earl Wilson that Council approves the October 27, 2014 Organizational Council Meeting Minutes as amended. **MOTION CARRIED**

**Motion 3.b** Moved by Councillor Earl Wilson that Council approves the October 27, 2014 Regular Council Meeting Minutes as presented. **MOTION CARRIED**

**Delegations**

None

**Old Business**

None

## **New Business**

**Item 6.a Bowden Public Library Budget** The proposed 2015 budget for the Bowden Public Library is presented for Council's approval. Council is required to give budget approval for the library prior to December 1 each year in order that the approved budget can be passed onto the provincial authorities. The attached budget was given approval by the Bowden Public Library Board at their November 12, 2014 Meeting.

**Motion 6.a** Moved by Councillor Paul Webb that Council approves the 2015 Bowden Public Library Budget as presented. **MOTION CARRIED**

**Item 6.b Computer Purchase Request** Currently, there is no methodology available to Arena Staff to access a computer or to use the internet at the Igloo Arena. This poses a significant challenge as staff members are now utilizing their home computers to research budget items or any other computer related tasks required for their jobs. As the ice season is now in full swing, the need for internet and computer access is the greatest at the Igloo Arena.

**Motion 6.b** Moved by Councillor Sandy Gamble that Council authorises Administration to purchase a computer and related software for the arena staff to a maximum of \$1,400.00. Additionally, Council also authorises Administration to proceed with installation of internet access for the sole use of town staff. **MOTION CARRIED**

**Item 6.c Reserves Transfer Request** At the end of occasional budget years, the municipality may have a small amount of excess revenue. Administration has traditionally allowed this accumulated surplus to remain and accumulate in our general municipal chequing account. These extra funds have eliminated the need for the municipality to use short-term borrowing to help fund first and second quarter expenditures prior to getting in the bulk of our yearly taxation revenue in June & July of each year. However, this surplus has now grown to an amount larger than is necessary to accommodate our anticipated short-term needs. As such, Administration is requesting that Council authorises the transfer of \$300,000.00 from accumulated surplus into interest bearing GIC's. It is Administration's recommendation that these GIC's would be one-year redeemable in order to potentially access them quickly if the need arises.

**Motion 6.c** Moved by Councillor Paul Webb that Council authorizes the transfer of \$300,000.00 from accumulated surplus into one-year redeemable interest bearing GIC's. **MOTION CARRIED**

**Item 6.d December Council Meeting Schedule** In December of this year, Council Meetings are scheduled for December 8 & December 22. Given that the December 22 Council Meeting is so close to Christmas, Council may want to consider cancelling this meeting. In the unlikely event that an emergent issue arises in the meantime, an emergency meeting can be convened.

**Motion 6.d** Moved by Councillor Paul Webb that Council cancels the December 22, 2014 Regular Council Meeting. **MOTION CARRIED**

## **Financial Statements**

**Motion 7.a** Moved by Councillor Sheila Church that Council receives the attached Cheque Listing for information. **MOTION CARRIED**

**Motion 7.b** Moved by Councillor Sandy Gamble that Council receives the Bank Reconciliation for information. **MOTION CARRIED**

## **Correspondence & Information**

**Item 8.a FCSS Partnership Signing Ceremony** This ceremony, celebrating 40 years of regional FCSS partnerships will also celebrate the new 10 year partnership agreement with the participating member municipalities. This event will be held at the Red Deer County office on Tuesday December 2, 2014 from 5:30 – 7:30 p.m. (drop-in) with the official ceremonies being conducted beginning at 6:00 p.m. Refreshments and snacks will be provided.

**Motion 8.a** Council receives this item for information, Mayor Robb Stuart, Councillor Sandy gamble, Councillor Lloyd Lane and CAO Andy Weiss will be attending the FCSS Partnership Signing Ceremony.

**Item 8.b AHS Ebola Response Planning & Updates** AHS Ebola Response Planning and Update – The attached letter from Alberta Health Services outlines their Ebola response plans and measurements of the associated risk factors.

**Motion 8.b** Council receives this item for information.

**Item 8.c Teamsters Canada's TV ad on rail safety** Teamsters Canada's TV ad on rail safety – The attached letter from Robert Bouvier, President – Teamsters Canada outlines their new TV campaign regarding rail safety in Canada.

**Motion 8.c** Council receives this item for information.

**Item 8.d Legion Commemorative History Book advertising request** The attached request is that Council considers placing an advertisement in the 2015 edition of the Royal Canadian Legion Commemorative History book. The advertising rates are listed in the correspondence.

**Motion 8.d** Council receives this item for information.

**Item 8.e Council Committee Reports** Council members share highlights of their Committee meetings with the other Council members.

**Motion 8.e** Council receives this item for information.

**Mayor Robb Stuart calls for a brief recess at 7:45 p.m.**

**Mayor Robb Stuart calls the meeting back to order at 7:52p.m.**

**Committee of the Whole**

**Motion 9.a** Moved by Councillor Wayne Milaney that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss legal & personnel issues at 7:52 p.m. **MOTION CARRIED**

**Motion 9.a.i** Moved by Councillor Sheila Church that the Council meeting come out of camera at 8:34 p.m. **MOTION CARRIED**

**Motion 9.b.i** Moved by Councillor Paul Webb that Council directs Administration to extend the current Bowden Heritage Rest Stop maintenance agreement with Joe & Marie Foster until December 31, 2016 with the addition of a 60 day municipal termination clause due to potential future financial constraints. In exchange for moving to year round operation of the Rest Stop building from the current seasonal operation, all facility camping & dumping fees will be utilised by the Fosters to assist with their additional costs borne by year round operations of this building.

**MOTION CARRIED**

**Adjournment**

**Motion 10.a** Moved by Councillor Lloyd Lane that the November 24, 2014 Regular Council Meeting adjourns at 8:45 p.m. **MOTION CARRIED**

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**Mayor Robb Stuart**

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**Andy Weiss, Chief Administrative Officer**