

ORGANIZATIONAL COUNCIL MEETING MINUTES
Held on Monday, October 15, 2013 at the
Town of Bowden Administration Building

PRESENT	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Lloyd Lane
	Councillor	Sandy Gamble
	Councillor	Earl Wilson
	Councillor	Wayne Milaney
	Councillor	Paul Webb
ABSENT	None	
STAFF	Andy Weiss	Chief Administrative Officer
	Jade Prefontaine	Administrative Assistant

Call to Order

Mayor Robb Stuart called the meeting to order at 7:02 p.m.

Item # 1 Dates and Time of Council Meetings

Per the Municipal Government Act (MGA) Section 193(1) "A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meeting on specified dates times and places."

Motion #1

Moved by Councillor Lloyd Lane that Council sets the dates of Council and Committee meetings as presented on the following chart for 2013/2014 **MOTION CARRIED**

Council Meeting Schedule October 28, 2013 – October 27, 2014

Oct 28, 2013	7:00pm	Regular Council Meeting & Committee Meeting
Nov 12, 2013	7:00pm	Regular Council Meeting & Committee Meeting (Tuesday)
Nov 25, 2013	7:00pm	Regular Council Meeting & Committee Meeting
Dec 9, 2013	7:00pm	Regular Council Meeting & Committee Meeting
Dec 23, 2013	N/A	No Regular Council Meeting or Committee Meeting (Christmas)
Jan 13, 2014	7:00pm	Regular Council Meeting & Committee Meeting
Jan 27, 2014	7:00pm	Regular Council Meeting & Committee Meeting
Feb 10, 2014	7:00pm	Regular Council Meeting & Committee Meeting
Feb 24, 2014	7:00pm	Regular Council Meeting & Committee Meeting
March 10, 2014	7:00pm	Regular Council Meeting & Committee Meeting
March 24, 2014	7:00pm	Regular Council Meeting & Committee Meeting
April 14, 2014	7:00pm	Regular Council Meeting & Committee Meeting
April 28, 2014	7:00pm	Regular Council Meeting & Committee Meeting
May 12, 2014	7:00pm	Regular Council Meeting & Committee Meeting
May 26, 2014	7:00pm	Regular Council Meeting & Committee Meeting
June 9, 2014	7:00pm	Regular Council Meeting & Committee Meeting
June 23, 2014	7:00pm	Regular Council Meeting & Committee Meeting
July 14, 2014	7:00pm	Regular Council Meeting & Committee Meeting
July 28, 2014	7:00pm	Regular Council Meeting & Committee Meeting
Aug 11, 2014	7:00pm	Regular Council Meeting & Committee Meeting
Aug 25, 2014	7:00pm	Regular Council Meeting & Committee Meeting
Sept 8, 2014	7:00pm	Regular Council Meeting & Committee Meeting
Sept 22, 2014	7:00pm	Regular Council Meeting & Committee Meeting
Oct 14, 2014	7:00pm	Regular Council Meeting & Committee Meeting (Tuesday)
Oct 27, 2014	7:00pm	Organization Meeting, Regular Council Meeting & Committee

Item #2 Council Meetings and Expenses

Council meetings and expenses were discussed. Remuneration paid to Councillors for meeting attendance was discussed and a new flat rate for meetings was established.

Motion #2

Moved by Councillor Paul Webb that all meetings are approved as shown below. The meeting rate will be calculated at \$25/hour to a maximum of 8 hours including travel time. **MOTION CARRIED**

The following chart indicates the Council remuneration for the 2013 – 2014 year.

Base Remuneration	2013-2014
Mayor	500.00
Deputy Mayor	300.00
Councillors	250.00
Meetings	
Meetings up to a maximum of 8 hours (including travel time)	\$25.00/hr.
Breakfast	2013-2014
Breakfast	10.85
Lunch	10.55
Supper	25.45
Per Diem	10.00
Mileage/km	0.53

Item #3 Committees

At each organizational meeting appointments to committees are completed for the following 12 months.

Motion #3

Moved by Councillor Paul Webb that Council appoints the following Council members to the committees, effective until October 27, 2014, as follows: **MOTION CARRIED**

{NOTE: Member is identified as (m) and Alternate is identified as (a)}

General Government

Staff/Personnel (m) Mayor (m) Deputy Mayor
Assessment Review Board (m) Milaney (a) Wilson

Protective Services

Olds & District Community Policing Advisory (m) Milaney (a) Webb
Bylaw Enforcement and Development Control (m) Church (a) Lane
Municipal Emergency Management Committee (m) Stuart (m) Milaney (m) Gamble

Environmental Services

Mountain View Regional Water Services Commission (m) Stuart (a) Lane
South Red Deer Regional Wastewater Commission (m) Stuart (a) Church
Central Alberta Regional Waste Management Commission (m) Church (a) Wilson

Public Health Services

Red Deer & District Family & Community Support Services (m) Lane (a) Gamble
Parkland Foundation Management Body (m) Gamble (a) Milaney
Bowden Cemetery Board (m) Milaney (a) Wilson

Recreation & Culture

Bowden Recreation & Culture Board (m) Gamble (a) Webb
Bowden Public Library Board (m) Webb (a) Lane
Parkland Regional Library Board (m) Church (a) Gamble
Parade Committee (m) Gamble (m) Lane (m) Wilson
Central Alberta Regional Trails Alliance (m) Church (a) Lane
Bowden Agricultural Society (m) Wilson (a) Church
Community Action Park Committee (m) Webb (a) Wilson

Planning

Municipal Planning Commission (m) Stuart (m) Webb (m) Wilson
(m) Gamble (m) Church
Subdivision & Development Appeal Board (m) Lane (m) Milaney
Parkland Community Planning Services (m) Wilson (a) Lane
Intermunicipal Development Plan Committee (m) Stuart (m) Church

Economic Development

Economic Development (m) Webb (a) Gamble (a) Milaney

Other

Parent Advisory Council – Local School Liaison (m) Webb (a) Stuart
Community Bus Committee (m) Webb (m) Gamble
Central Alberta Poverty Reduction Alliance (m) Gamble (m) Lane

Item # 4 Disaster Services Appointments

- 4. a) Motion to appoint the Director of Disaster Services of Bowden.
- b) Motion to appoint the Deputy Director of Disaster Services of Bowden.

Motion # 4.a

Moved by Councillor Sheila Church that Council appoints Mayor Robb Stuart as Director of Disaster Services for the Town of Bowden. **MOTION CARRIED**

Motion # 4.b

Moved by Councillor Sheila Church that Council appoints Ric Henderson as Deputy Director of Disaster Services for the Town of Bowden. **MOTION CARRIED**

Item # 5 Public-at-Large Committee Appointments

No appointments will be made to the Public-At-Large Committee at this time. Future appointments will be made by Council on an as-need basis.

Item # 6 Interim Operating Budget

The Municipal Government Act states:

- 242 (1) *Each council must adopt an operating budget for each calendar year.*
- (2) *A council may adopt an interim operating budget for part of a calendar year.*
- (3) *An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.*

Motion #6

Moved by Councillor Paul Webb that Council adopts the 2013 Town of Bowden Interim Operating Budget until such time as the full 2014 Town of Bowden Operating Budget is passed. **MOTION CARRIED**

2013 ITEM OPERATING BUDGET

Approved (Motion 6 – October 15, 2013 Organizational Council Meeting)

REVENUES

TAX REVENUES

1-00-110-00	MUNICIPAL TAXES - RESIDENTIAL	\$689,290.73
1-00-111-00	MUNICIPAL TAXES - NON-RESIDENTIAL	\$127,711.00
1-00-111-01	MUNICIPAL TAXES - FARM	\$536.65
1-00-112-00	SCHOOL TAXES - RESIDENTIAL	\$267,263.04
1-00-113-00	SCHOOL TAXES - NON-RESIDENTIAL	\$33,758.98
1-00-125-00	LOCAL IMPROVEMENT CHARGES	\$5,247.14
1-00-510-00	PENALTIES - TAXES	\$30,000.00

TOTAL TAX REVENUES \$1,153,807.54

OTHER REVENUES

1-00-340-00	PROVINCIAL FINES REVENUES	\$1,500.00
1-00-540-00	FRANCHISE FEES	\$86,000.00
1-00-550-00	RETURN ON INVESTMENT	\$12,000.00

TOTAL OTHER REVENUES		\$99,500.00
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GRANT REVENUES

1-12-840-00	CONDITIONAL GRANTS - PROV	
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1-12-840-01	STEP GRANT	\$3,400.00
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1-12-840-02	MSI OPR - 2012 Allocation	\$120,168.00
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TOTAL GRANT REVENUES		\$123,568.00
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TRANSFER FROM RESERVES

1-12-920-00	TRANS FROM RESERVES	\$110,000.00
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TOTAL TRANSFER FROM RESERVES		\$110,000.00
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ADMINISTRATIVE REVENUES

1-12-411-00	TAX CERTIFICATES	\$800.00
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1-12-522-00	BUSINESS LICENSES	\$5,500.00
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1-12-590-00	DUPLICATING	\$350.00
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1-12-990-00	OTHER INCOME	\$350.00
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TOTAL ADMINISTRATIVE REVENUES		\$7,000.00
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BYLAW REVENUES

1-26-530-00	FINES - BYLAW ENFORCEMENT	\$500.00
TOTAL BYLAW REVENUES		\$500.00

ANIMAL REVENUES

1-27-525-00	DOG LICENSES	\$5,000.00
TOTAL ANIMAL REVENUES		\$5,000.00

WATER REVENUES

1-41-410-00	SALE OF WATER	\$312,859.26
1-41-490-00	SALE OF MATERIALS - WATER METERS	\$1,000.00
1-41-510-00	PENALTIES - WATER	\$13,000.00
1-41-990-00	OTHER INCOME - WATER	\$100.00
TOTAL WATER REVENUES		\$326,959.26

SANITARY SEWER REVENUES

1-42-410-00	SALE OF SANITARY SEWER	\$227,573.34
1-42-990-00	OTHER INCOME - SEWER	\$3,000.00
TOTAL SANITARY SEWER REVENUES		\$230,573.34

SOLID WASTE REVENUES

1-43-410-00	SOLID WASTE COLLECTIONS	\$108,200.00
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TOTAL SOLID WASTE REVENUES		\$108,200.00
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RECYCLING REVENUES

1-44-410-00	RECYCLING INCOME	\$24,800.00
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TOTAL RECYCLING REVENUES		\$24,800.00
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FCSS REVENUES

1-51-850-00	TRANS FROM CITY OF RED DEER - FCSS	\$48,320.00
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1-51-860-00	CONTR FRM INDIV/ORG	\$500.00
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TOTAL FCSS REVENUES		\$48,820.00
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CEMETERY REVENUES

1-56-410-00	OPEN\CLOSE	\$3,000.00
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1-56-410-01	SALE OF PLOTS	\$1,500.00
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1-56-850-00	TRANS FROM RED DEER COUNTY	\$2,500.00
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TOTAL CEMETERY REVENUES		\$7,000.00
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PLANNING & DEV REVENUES

1-61-526-00	PERMITS - DEVELOPMENT	\$200.00
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1-61-526-03	PROPEY COMPLIANCE REQUESTS	\$200.00
TOTAL PLANNING & DEV REVENUES		\$400.00

COMMUNITY BUS REVENUES

1-62-410-00	COMMUNITY BUS REVENUE	\$1,000.00
TOTAL COMMUNITY BUS REVENUES		\$1,000.00

ECONOMIC DEVELOPMENT REVENUES

1-63-990-00	OTHER INCOME - ECN. DEV ADVERTISING	\$1,500.00
TOTAL ECONOMIC DEVELOPMENT REVENUES		\$1,500.00

LAND REVENUES

1-66-560-00	RENTAL INCOME	\$14,700.00
TOTAL LAND REVENUES		\$14,700.00

TOURISM REVENUES

1-69-410-00	CAMPING FEES	\$10,000.00
1-69-410-01	DUMPING FEES	\$1,000.00
1-69-840-00	CONDITIONAL GRANT - MRTA	\$8,000.00
TOTAL TOURISM REVENUES		\$19,000.00

PARADE REVENUES

1-70-860-00	TRANS FROM ORGANIZATIONS	\$1,000.00
TOTAL PARADE REVENUES		\$1,000.00

REC BOARD REVENUES

1-71-840-00	CONDITIONAL GRANTS - PROV	\$750.00
1-71-860-00	CONTR FRM INDIV/ORG	\$4,000.00
1-71-990-00	OTHER INCOME - VENDING	\$675.00
TOTAL REC BOARD REVENUES		\$5,425.00

RECREATION REVENUES

1-72-560-00	RENTALS - ARENA	\$72,000.00
1-72-850-00	TRANS FROM RED DEER COUNTY	\$54,320.00
TOTAL RECREATION REVENUES		\$126,320.00

TOTAL OPERATING REVENUES	\$2,415,073.14
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EXPENSES

REQUISITIONS & GENERAL

2-00-750-00	REQUISITIONS - PROV SCHOOL PUBLIC	\$305,388.06
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2-00-750-01	REQUISITIONS - PROV SCHOOL	\$8,634.00
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TOTAL REQUISITIONS & GENERAL		\$314,022.06
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COUNCIL

2-11-110-00	HONORARIUMS - COUNCIL	\$55,000.00
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2-11-130-00	EMPLOYER CONTRA - COUNCIL	\$840.00
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2-11-211-00	TRAVEL & SUB - COUNCIL	\$11,000.00
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2-11-214-00	MEMBERSHIP & CONF FEES - COUNCIL	\$8,500.00
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2-11-223-00	PUBLIC RELATIONS - COUNCIL	\$6,000.00
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2-11-274-00	INSURANCE - COUNCIL	\$353.00
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2-11-290-00	ELECTION COSTS	\$2,000.00
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2-11-510-00	GOODS & SUPPLIES - COUNCIL	\$2,450.00
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2-11-770-00	CONTRIBUTION TO ORGANIZATION	\$1,250.00
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TOTAL COUNCIL		\$87,393.00
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ADMINISTRATION

2-12-110-00	WAGES - ADMIN	\$177,192.44
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2-12-130-00	EMPLOYER CONTRA - ADMIN	\$24,806.94
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2-12-136-00	WORKERS COMPENSATION	\$7,000.00
2-12-148-00	TRAINING & DEVEL - ADMIN	\$2,500.00
2-12-211-00	TRAVEL & SUB - ADMIN	\$4,000.00
2-12-214-00	MEMBERSHIP & CONF FEES - ADMIN	\$1,160.00
2-12-216-00	POSTAGE	\$9,000.00
2-12-217-00	TELEPHONE - ADMIN	\$4,750.00
2-12-221-00	ADVERTISING & PROMO - ADMIN	\$700.00
2-12-230-00	CONTRACTED SERV - COMPUTER	\$6,000.00
2-12-230-01	CONTRACTED SERV - JANITORIAL	\$5,970.00
2-12-230-03	CONTRACTED SERV - COPIER	\$10,000.00
2-12-230-04	CONTRACTED SERV - INTERNET	\$600.00
2-12-230-05	CONTRACTED SERV - SECURITY	\$375.00
2-12-230-07	CONTRACTED SERV - WEBSITE	\$1,000.00
2-12-230-08	CONTRACTED SERV - DEBIT MACHINE	\$480.00
2-12-230-09	CONTRACTED SERV - FIRE EXT INSPEC	\$62.00
2-12-231-00	ACCOUNTING & AUDIT	\$25,000.00

2-12-232-00	LEGAL - ADMIN	\$1,000.00
2-12-235-00	ASSESSMENT SERVICES	\$16,356.00
2-12-251-00	EQUIPMENT R & M - ADMIN	\$826.22
2-12-252-00	BUILDING R & M - TOWN OFFICE	\$2,000.00
2-12-274-00	INSURANCE - ADMIN	\$7,000.00
2-12-510-00	GOODS & SUPPLIES - ADMIN	\$9,000.00
2-12-540-00	UTILITIES POWER - ADMIN	\$4,400.00
2-12-541-00	UTILITIES GAS - ADMIN	\$950.00
2-12-762-00	TRANS TO CAPITAL - ADMIN	\$34,000.00
2-12-810-00	BANK CHARGES	\$680.00
TOTAL ADMINISTRATION		\$356,808.60

FIRE PROTECTION

2-23-252-00	BUILDING R & M - FIRE HALL	\$3,500.00
2-23-274-00	INSURANCE - FIRE	\$3,000.00
2-23-540-00	UTILITIES POWER - FIRE	\$3,000.00
2-23-541-00	UTILITIES GAS - FIRE	\$1,700.00

TOTAL FIRE PROTECTION	\$11,200.00
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DISASTER SERVICES

2-24-110-00	HONORARIUMS - DISASTER SERV	\$3,000.00
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2-24-148-00	TRAINING & DEVEL - DISASTER SERV	\$1,000.00
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2-24-211-00	TRAVEL & SUB - DISASTER SERV	\$500.00
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2-24-510-00	GOODS & SUPPLIES - DISASTER SERV	\$250.00
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TOTAL DISASTER SERVICES	\$4,750.00
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BLAW ENFORCEMENT

2-26-214-00	MEMBERSHIP & CONF FEES - BYLAW	\$500.00
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2-26-230-00	CONTRACTED SERV - BYLAW	\$25,200.00
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2-26-230-01	CONTRACTED SERVICES - SNOW	\$300.00
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2-26-232-00	LEGAL - BYLAW	\$8,000.00
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TOTAL BLAW ENFORCEMENT	\$34,000.00
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ANIMAL

2-27-230-00	CONTRACTED SERV - VETERINARY	\$200.00
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2-27-510-00	GOODS & SUPPLIES - ANIMAL	\$200.00
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TOTAL ANIMAL**\$400.00**

PUBLIC WORKS

2-31-110-00	WAGES - PUBLIC WORKS	\$176,596.80
2-31-130-00	EMPLOYER CONTRA - PUBLIC WORKS	\$23,603.55
2-31-148-00	TRAINING & DEVEL - PUBLIC WORKS	\$2,500.00
2-31-211-00	TRAVEL & SUB - PUBLIC WORKS	\$1,000.00
2-31-217-00	TELEPHONE - PUBLIC WORKS	\$4,850.00
2-31-221-00	ADVERTISING & PROMO - PUBLIC WORKS	\$600.00
2-31-230-00	CONTRACTED SERV - AB ONE CALLS	\$600.00
2-31-230-01	CONTRACTED SERV - FIRE EXT. INSPEC.	\$350.00
2-31-251-00	EQUIPMENT R & M - 2006 GRADER	\$2,300.00
2-31-251-01	EQUIPMENT R & M - 2007 BACKHOE	\$3,000.00
2-31-251-99	EQUIPMENT R & M - OTHER	\$1,200.00
2-31-252-00	BUILDING R & M - SHOP	\$2,500.00
2-31-252-01	BUILDING R & M - GARAGE	\$200.00
2-31-252-02	BUILDING R & M - QUONSET	\$1,000.00

2-31-255-00	VEHICLE R & M - GRAVEL TRUCK	\$2,000.00
2-31-255-01	VEHICLE R & M - 2007 FORD 150	\$1,000.00
2-31-255-02	VEHICLE R & M - 1995 FORD 350	\$500.00
2-31-255-03	VEHICLE R & M - 2008 FORD F250	\$1,000.00
2-31-255-04	VEHICLE R & M - 1977 CHEV 3 TON	\$600.00
2-31-255-05	VEHICLE R & M - 2000 CHEV 1 TON	\$1,400.00
2-31-259-00	GENERAL R & M - PUBLIC WORKS	\$3,100.00
2-31-260-00	RENTALS - PUBLIC WORKS	\$400.00
2-31-274-00	INSURANCE - PUBLIC WORKS	\$7,200.00
2-31-510-00	GOODS & SUPPLIES - PUBLIC WORKS	\$4,000.00
2-31-521-00	GAS & OIL - PUBLIC WORKS	\$20,000.00
2-31-529-00	PERSONAL PROTECT EQUIP - PUBLIC	\$2,700.00
2-31-540-00	UTILITIES POWER - PUBLIC WORKS	\$2,200.00
2-31-541-00	UTILITIES GAS - PUBLIC WORKS	\$2,750.00
2-31-831-00	INTEREST PMT - GRADER\BACKHOE	\$6,400.00
2-31-832-00	PRINCIPAL PMT - GRADER\BACKHOE	\$25,534.00

TOTAL PUBLIC WORKS	\$301,084.35
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ROADS

2-32-230-00	CONTRACTED SERV - STREET SWEEPING	\$3,500.00
2-32-259-00	GENERAL R & M - ROADS	\$89,100.00
2-32-274-00	INSURANCE - ROADS	\$2,100.00
2-32-510-00	GOODS & SUPPLIES - ROADS	\$1,500.00
2-32-534-00	SAND & GRAVEL	\$28,000.00
2-32-540-00	UTILITIES POWER - STREET LIGHTS	\$50,000.00
2-32-762-00	TRANS TO CAPITAL - ROADS	\$30,000.00
2-32-831-00	INTEREST PMT - 20TH STREET	\$7,700.00
2-32-832-00	PRINCIPAL PMT - 20TH STREET	\$61,232.00

TOTAL ROADS	\$273,132.00
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WATER

2-41-148-00	TRAINING & DEVEL - WATER	\$2,150.00
2-41-214-00	MEMBERSHIP & CONF FEES - WATER	\$520.00
2-41-217-00	TELEPHONE - WATER	\$925.00

2-41-222-00	PRINTING - WATER	\$100.00
2-41-230-00	CONTRACTED SERV - AENV TESTING	\$300.00
2-41-230-02	CONTRACTED SERV - HACH	\$300.00
2-41-251-00	EQUIPMENT R & M - RESERVOIR	\$2,500.00
2-41-252-00	BUILDING R & M - RESERVIOR	\$300.00
2-41-259-00	GENERAL R & M - WATER	\$25,500.00
2-41-274-00	INSURANCE - WATER	\$5,000.00
2-41-510-00	GOODS & SUPPLIES - WATER	\$2,500.00
2-41-531-00	CHEMICALS & SALT - WATER	\$600.00
2-41-540-00	UTILITIES POWER - WATER	\$20,500.00
2-41-541-00	UTILITIES GAS - WATER	\$725.00
2-41-542-00	REGIONAL WATER LINE	\$208,307.50
2-41-762-00	TRANS TO CAPITAL - WATER	\$60,000.00
2-41-762-01	TRANS TO RESERVES - WATER	\$43,242.60
2-41-831-00	INTEREST PMT - QE II CROSSING	\$20,245.00
2-41-832-00	PRINCIPAL PMT - QE II CROSSING	\$16,509.00

TOTAL WATER**\$410,224.10****SANITARY SEWER**

2-42-148-00	TRAINING & DEVEL - SANITARY SEWER	\$1,150.00
2-42-217-00	TELEPHONE - SANITARY SEWER	\$1,500.00
2-42-230-00	CONTRACTED SERV -	\$200.00
2-42-251-00	EQUIPMENT R & M - LIFT STATION SOUTH	\$1,000.00
2-42-251-01	EQUIPMENT R & M - LIFT STATION NORTH	\$4,000.00
2-42-252-00	BUILDING R & M - LIFT STATION SOUTH	\$200.00
2-42-252-01	BUILDING R & M - LIFT STATION NORTH	\$200.00
2-42-259-00	GENERAL R & M - SANITARY SEWER	\$2,600.00
2-42-260-00	RENTALS - SANITARY SEWER	\$250.00
2-42-274-00	INSURANCE - SANITARY SEWER	\$960.00
2-42-510-00	GOODS & SUPPLIES -SANITARY SEWER	\$300.00
2-42-531-00	CHEMICALS & SALT - SANITARY SEWER	\$3,500.00
2-42-540-00	UTILITIES POWER - SANITARY SEWER	\$4,700.00
2-42-541-00	UTILITIES GAS - SANITARY SEWER	\$1,000.00

2-42-750-00	REQUISITIONS - SANITARY SEWER	\$6,005.00
2-42-762-01	TRANS TO RESERVES - SANITARY SEWER	\$70,360.84
2-42-831-00	INTEREST PMT - QE II SEWER	\$14,587.00
2-42-832-00	PRINCIPAL PMT - QE II SEWER	\$14,126.00
TOTAL SANITARY SEWER		\$126,638.84

SOLID WASTE

2-43-230-00	CONTRACTED SERV - City of Red Deer	\$21,000.00
2-43-255-00	VEHICLE R & M - GARBAGE TRUCK	\$1,500.00
2-43-750-00	REQUISITIONS - SOLID WASTE	\$2,543.00
TOTAL SOLID WASTE		\$25,043.00

RECYCLING

2-44-230-00	CONTRACTED SERV - RECYCLING	\$23,886.00
TOTAL RECYCLING		\$23,886.00

FCSS

2-51-110-00	WAGES - FCSS	\$33,631.00
2-51-130-00	EMPLOYER CONTRA - FCSS	\$2,500.00

2-51-211-00	TRAVEL & SUB - FCSS	\$1,500.00
2-51-211-01	VOLUNTEER MILEAGE	\$40.00
2-51-214-00	MEMBERSHIP & CONF FEES - FCSS	\$630.00
2-51-216-00	POSTAGE	\$190.00
2-51-217-00	TELEPHONE - FCSS	\$2,200.00
2-51-221-00	ADVERTISING & PROMO - FCSS	\$160.00
2-51-251-00	EQUIPMENT R & M - FCSS	\$100.00
2-51-252-00	BUILDING REPAIR & MAIN-FCSS (OLD LIB)	\$400.00
2-51-510-00	GOODS & SUPPLIES - FCSS	\$550.00
2-51-510-01	GOODS & SUPPLIES - TOOL FOR SCHOOL	\$5,000.00
2-51-510-02	GOODS & SUPPLIES - Community Engagement	\$950.00
2-51-510-03	GOODS & SUPPLIES - VOLUNTEER SUPPER	\$1,500.00
2-51-510-04	GOODS & SUPPLIES - MARKETING/COMM	\$1,310.00
2-51-540-00	FCSS POWER	\$1,100.00
2-51-541-00	FCSS GAS	\$780.00
2-51-750-00	REQUISITIONS - FCSS	\$16,336.00

TOTAL FCSS		\$68,877.00
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CEMETERY

2-56-230-00	CONTRACTED SERV - WEED CONTROL	\$1,140.00
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2-56-259-00	GENERAL R & M - CEMETERY	\$500.00
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2-56-510-00	GOODS & SUPPLIES - CEMETERY	\$2,500.00
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TOTAL CEMETERY		\$4,140.00
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PLANNING & DEVELOPMENT

2-61-221-00	ADVERTISING & PROMO - PLANNING	\$1,400.00
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2-61-222-00	PRINTING - PLANNING	\$200.00
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2-61-232-00	LEGAL - PLANNING	\$200.00
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2-61-232-01	TITLE SEARCHES	\$500.00
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2-61-233-00	ENGINEERING	\$3,500.00
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2-61-234-00	PLANNING SERVICES	\$10,105.00
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TOTAL PLANNING & DEVELOPMENT		\$15,905.00
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COMMUNITY BUS

2-62-110-00	HONORARIUMS - COMMUNITY BUS	\$2,500.00
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2-62-255-00	VEHICLE R & M - COMMUNITY BUS	\$4,000.00
2-62-274-00	INSURANCE - COMMUNITY BUS	\$400.00
2-62-510-00	GOODS & SUPPLIES - COMMUNITY BUS	\$1,675.00
2-62-521-00	GAS & OIL - COMMUNITY BUS	\$1,000.00
TOTAL COMMUNITY BUS		\$9,575.00

ECONOMIC DEVELOPMENT

2-63-114-00	MEMBERSHIP & CONF FEES - ECON. DEV	\$600.00
2-63-148-00	TRAINING & DEVEL - ECONOMIC DEVEL	\$500.00
2-63-211-00	TRAVEL & SUB - ECONOMIC DEVEL	\$3,200.00
2-63-221-00	ADVERTISING & PROMO - ECONOMIC DEV	\$1,500.00
2-63-510-00	GOODS & SUPPLIES - ECONOMIC DEV	\$200.00
TOTAL ECONOMIC DEVELOPMENT		\$6,000.00

SENIORS

2-64-750-00	REQUISITIONS - SENIORS	\$1,994.00
TOTAL SENIORS		\$1,994.00

LAND

2-66-259-00	GENERAL R & M - LAND	\$15,000.00
TOTAL LAND		\$15,000.00

TOURISM

2-69-221-00	ADVERTISING & PROMO - TOURISM	\$20,220.00
2-69-230-00	CONTRACTED SERV - WASTE DISPOSAL	\$350.00
2-69-230-02	CONTRACTED SERV - WEED CONTROL	\$600.00
2-69-230-03	CONTRACTED SERV - FIRE EXT INSPEC	\$70.00
2-69-230-04	CONTRACTED SERV - JANITORIAL	\$4,200.00
2-69-252-00	BUILDING R & M - REST STOP	\$16,500.00
2-69-259-00	GENERAL R & M - TOURISM	\$1,150.00
2-69-274-00	INSURANCE - TOURISM	\$500.00
2-69-510-00	GOODS & SUPPLIES - TOURISM	\$2,500.00
2-69-540-00	UTILITIES POWER - TOURISM	\$4,300.00
2-69-541-00	UTILITIES GAS - TOURISM	\$1,300.00
TOTAL TOURISM		\$51,690.00

PARADE

2-70-510-00	GOODS & SUPPLIES - PARADE	\$2,000.00
TOTAL PARADE		\$2,000.00

REC BOARD

2-71-510-00	GOODS & SUPPLIES - REC BOARD	\$500.00
2-71-510-01	GOODS & SUPPLIES - CANADA DAY	\$850.00
2-71-510-02	GOODS & SUPPLIES - BBQ/MOVIE IN	\$1,400.00
2-71-510-03	GOODS & SUPPLIES - SLEIGH RIDE	\$470.00
TOTAL REC BOARD		\$3,220.00

RECREATION

2-72-110-00	WAGES - RECREATION	\$62,452.80
2-72-130-00	EMPLOYER CONTRA - RECREATION	\$8,603.39
2-72-148-00	TRAINING & DEVEL - RECREATION	\$1,500.00
2-72-211-00	TRAVEL & SUB - RECREATION	\$420.00
2-72-214-00	MEMBERSHIP & CONF FEES -RECREATION	\$500.00
2-72-217-00	TELEPHONE - RECREATION	\$2,900.00
2-72-221-00	ADVERTISING & PROMO - RECREATION	\$600.00

2-72-230-00	CONTRACTED SERV - ICE PLANT	\$2,670.00
2-72-230-02	CONTRACTED SERV - ICE MACH BLADE	\$1,000.00
2-72-230-03	CONTRACTED SERV - ICE PAINTING	\$2,730.00
2-72-230-04	CONTRACTED SERV - FIRE	\$1,000.00
2-72-251-00	EQUIPMENT R & M - ICE MACHINE	\$2,100.00
2-72-251-99	EQUIPMENT R & M - OTHER	\$6,000.00
2-72-255-00	BUILDING R & M - ARENA	\$8,400.00
2-72-259-00	GENERAL R & M - RECREATION	\$500.00
2-72-274-00	INSURANCE - RECREATION	\$16,945.00
2-72-510-00	GOODS & SUPPLIES - RECREATION	\$3,675.00
2-72-522-00	PROPANE	\$1,050.00
2-72-540-00	UTILITIES POWER - RECREATION	\$40,000.00
2-72-541-00	UTILITIES GAS - RECREATION	\$4,200.00
TOTAL RECREATION		\$167,246.19

PARKS

2-73-148-00	TRAINING & DEVEL - PARKS	\$300.00
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2-73-211-00	TRAVEL & SUB - PARKS	\$150.00
2-73-230-00	CONTRACTED SERV - FLOWER BASKETS	\$1,650.00
2-73-230-01	CONTRACTED SERV - PORTA POTTIE	\$840.00
2-73-230-03	CONTRACTED SERV - WEED CONTROL	\$4,800.00
2-73-230-04	CONTRACTED SERV - NOXIOUS WEEDS	\$2,100.00
2-73-251-00	EQUIPMENT R & M - LAWN MOWERS	\$2,000.00
2-73-259-00	GENERAL R & M - BALL DIAMONDS	\$1,500.00
2-73-259-01	GENERAL R & M - PLAYGROUNDS	\$1,500.00
2-73-259-99	GENERAL R & M - OTHER	\$800.00
2-73-260-00	RENTALS - PARKS	\$500.00
2-73-510-00	GOODS & SUPPLIES - PARKS	\$800.00
2-73-510-01	GOODS & SUPPLIES - COMM IN BLOOM	\$1,700.00
2-73-510-02	GOODS & SUPPLIES - COMM TRAILS	\$500.00
2-73-521-00	GAS & OIL - PARKS	\$2,500.00
2-73-529-00	PERSONAL PROTECT EQUIP - PARKS	\$400.00
2-73-762-00	TRANS TO RESERVES - SKATEBOARD PARK	\$5,000.00

TOTAL PARKS		\$27,040.00
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LIBRARY

2-74-217-00	TELEPHONE - LIBRARY	\$1,900.00
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2-74-230-01	CONTRACTED SERV - FIRE EXT INSPEC	\$53.00
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2-74-252-00	BUILDING R & M - LIBRARY	\$400.00
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2-74-274-00	INSURANCE - LIBRARY	\$450.00
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2-74-510-00	GOODS & SUPPLIES - LIBRARY	\$600.00
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2-74-540-00	UTILITIES POWER - LIBRARY	\$2,900.00
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2-74-541-00	UTILITIES GAS - LIBRARY	\$525.00
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2-74-750-00	REQUISITIONS - LIBRARY	\$8,739.00
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2-74-770-00	CONTRIBUTION TO ORGANIZATION	\$4,944.00
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TOTAL LIBRARY		\$20,511.00
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MUSEUM

2-75-230-00	CONTRACTED SERV - FIRE EXT INSPEC	\$53.00
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2-75-255-00	BUILDING R & M - MUSEUM	\$2,000.00
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2-75-274-00	INSURANCE - MUSEUM	\$1,240.00
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TOTAL MUSEUM		\$3,293.00
COMMUNITY CENTRE		
2-76-255-00	BUILDING R & M - Lions Hall	\$10,000.00
2-76-762-00	TRANS TO CAPITAL - COMMUNITY	\$40,000.00
TOTAL COMMUNITY CENTRE		\$50,000.00
TOTAL EXPENDITURES		\$2,415,073.14
OPERATING (SURPLUS) DEFICIT		\$0.00

Item # 7 Temporary Borrowing Bylaw 01-2014

It is relatively common for municipalities to borrow for operating purposes (overdraft) as may be required before taxation revenue starts to accumulate. For the Town to maintain their current overdraft they need to pass a Borrowing Bylaw. This Bylaw is reviewed at every Organizational Meeting to ensure that the needs of the Town will be met.

Motion # 7.a

Moved by Councillor Paul Webb that Council gives First Reading to Temporary Borrowing Bylaw 01-2014.
MOTION CARRIED

Motion # 7.b

Moved by Councillor Sandy Gamble that Council gives Second Reading to Temporary Borrowing Bylaw 01-2014.
MOTION CARRIED

Motion # 7.c

Motion by Councillor Earl Wilson to present Bylaw 01 – 2014 for Third and Final Reading.
MOTION CARRIED UNANIMOUSLY

Motion # 7.d

Moved by Councillor Sheila Church that Council gives Third Reading to Temporary Borrowing Bylaw 01-2014.

MOTION CARRIED

Item # 8 Banking Services

A motion is required to utilize banking services through a financial institution. Currently, the Town utilizes ATB Financial.

Motion # 8

Councillor Sandy Gamble abstains from voting.

Moved by Councillor Lloyd Lane that Council utilizes ATB Financial for its banking services for the 2014 year.

MOTION CARRIED

Item # 9 Adjournment

Motion #9

Moved by Councillor Sandy Gamble that the October 15, 2013 Organizational Council Meeting adjourn at 8:03 pm.

MOTION CARRIED

Mayor Robb Stuart

Andy Weiss, Chief Administrative Officer