

REGULAR COUNCIL MEETING MINUTES
Held on Monday, September 26, 2011 at the
Town of Bowden Administration Building

Call to Order

Mayor Robb Stuart called the meeting to order at 7:42 p.m.

PRESENT	Mayor	Robb Stuart
	Councillor	Steve Blamire
	Councillor	Sheila Church
	Councillor	Pat Doll
	Councillor	Sandy Gamble
	Councillor	Cory Jasper
	Councillor	Wayne Milaney

STAFF	Lori Conkin	Chief Administrative Officer
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Additions/Deletions to the Agenda & Adoption of the Agenda

Motion 2.a Moved by Councillor Sandy Gamble that Council approves the September 26, 2011 Regular Council Meeting Agenda as presented. **MOTION CARRIED**

Adoption of the Previous Minutes

Item 7.e Have minutes read %Councillor Sheila Church and the CAO+

Motion 3.a Moved by Councillor Sandy Gamble that Council approves the September 12, 2011 Regular Council Meeting Minutes as amended. **MOTION CARRIED**

Item 5 Manager of Operations & Facilities

Item 5.a September 2011 Report

The September 2011 Manager of Operation & Facilities Report was presented to Council.

Motion 5.a.i Moved by Councillor Sheila Church that Council accepts the September 2011 Manager of Operation & Facilities Report for information. **MOTION CARRIED**

Item 6 Old Business

Item 6.a Parkland Foundation – Autumn Glen Lodge

At the August 22 Regular Council Meeting a draft copy of the %Request For Proposal . Terms of Reference+for the %Autumn Glen Lodge Feasibility Study and Business Plan+was provided to Council. Parkland Foundation is requesting that Council make a formal approval or disapproval of the document.

Motion 6.a Moved by Councillor Sandy Gamble that Council accepts the Request for Proposal . Terms of Reference for Autumn Glen Lodge. **MOTION CARRIED**

Item 6.b Rec Board – Dow Canada Grant

At the June 13 Regular Council Meeting the Recreation Board made a request for a grant application to Dow Canada be submitted for playground upgrades. Dow Canada sent a letter stating that our application was not successful.

Motion 6.b Moved by Councillor Cory Jasper that Council receives the Dow Canada Grant response for information. **MOTION CARRIED**

Item 6.c Community Centre

The Community Needs Assessment and Facility Development Strategy were completed in April 2011. The next step would be a Business Plan at an estimated cost of \$20,000.00.

Motion 6.c Moved by Councillor Pat Doll that Council directs administration to bring forward the next phase of the Community Needs Assessment and Facility Development Strategy into the 2012 budget deliberation. **MOTION CARRIED**

Item 7 New Business

Item 7.a Arena Schedule

Council was presented a typical week of rentals for the 2011-2012 Igloo Arena Season.

Motion 7.a Moved by Councillor Steve Blamire that Council receives the Arena Schedule for information. **MOTION CARRIED**

Item 7.b Operator Training

During the 2011 budget process it was not taken into consideration that the public works department would require higher dollars for training purposes due to staff turnover. Administration is requesting that Council authorizes the enrollment of employees into grader and backhoe operation.

Motion 7.b Moved by Councillor Sheila Church that Council authorizes Administration to enroll four (4) employees for training in grader and backhoe operation. **MOTION CARRIED**

Item 7.c Red Deer Group Cost Share Analysis

Councillor Sheila Church and CAO Lori Conkin attended a meeting regarding provincial cost sharing initiatives between urban and rural municipalities. The consensus of the group was that compilation of public records to inform themselves of pertinent information would be vital prior to any further discussion.

Motion 7.c Moved by Councillor Wayne Milaney that Council accepts Civic Solutions Inc. be contracted to gather statistical information from the respective governmental departments and other prevalent areas that would assist in the evaluation of resource sharing opportunities within Central Alberta. AND FURTHER; this report be compiled on a per capita cost sharing from the participating municipalities. **MOTION CARRIED**

Item 7.d Atco Gas Franchise Fee

A portion of revenue for the Town is from franchise fees collected from Fortis and Atco Gas. Atco Gas has send a letter forecasting next year delivery Tariff, which is at a current rate of 22%.

Motion 7.d Moved by Councillor Pat Doll that Council accepts to keep the Atco Gas Franchise Fee as it is. **MOTION CARRIED**

Item 8 Financial Statements

Item 8.a Cheque Listing to September 21, 2011 (Cheque # 9684 . 9761 totalling \$219,726.23)

Motion 8.a Moved by Councillor Cory Jasper that Council accepts the Cheque Listing for information.

MOTION CARRIED

Item 8.b Operating Revenue & Expenditures for August 2011

Item 8.c Capital Finances Acquired & Applied for August 2011

Motion 8 Moved by Councillor Pat Doll that Council receives the Operating Revenue & Expenditures and the Capital Finances Acquired & Applied for August 2011 for information.

MOTION CARRIED

Item 9 Correspondence

Item 9.a Bylaw Enforcement Summary Report

Motion 9.a Moved by Councillor Cory Jasper that Council receives the Bylaw Enforcement Summary Report for information.

MOTION CARRIED

Adjournment

Motion 11 Moved by Councillor Pat Doll that the September 26, 2011 Regular Council Meeting adjourns at 8:50 p.m.

MOTION CARRIED

Mayor Robb Stuart

Lori Conkin, Chief Administrative Officer