

MEETING MINUTES MUNICIPAL PLANNING COMMISSION

TIME AND PLACE: 6:30 p.m., August 13, 2012 Town Office Council Chambers

PRESENT Mayor Robb Stuart
Councillor Sheila Church
Councillor Sandy Gamble

ABSENT Councillor Pat Doll
Councillor Cory Jasper (Chairperson)

STAFF Andy Weiss – Chief Administrative Officer
Jade Prefontaine – Administrative Assistant

DELEGATIONS Larry Bevill for Agenda Item # 5.a

CALL TO ORDER

Item 1.a CAO Andy Weiss called meeting to order at 6:29pm

ADOPTION OF AGENDA

Motion 2.a Moved by Councillor Sheila Church that the August 13, 2012 Municipal Planning Commission Meeting Agenda is adopted as presented. **MOTION CARRIED**

ADOPTION OF PREVIOUS MINUTES

Motion 3.a Moved by Councillor Sandy Gamble that the Minutes of the March 12, 2012 Municipal Planning Commission Meeting are adopted as presented. **MOTION CARRIED**

PERMIT APPLICATIONS

Item 5.a Development Proposal The applicant Larry Bevill with Parkland (Alberta) Commodities is proposing to establish a semi-permanent grain transfer facility at 2002 & 2102 – 20 Street Bowden.

Mr. Bevill explained that this would be a portable operation with all the components being portable as well. Mr. Bevill stated that Parkland (Alberta) Commodities currently have an agreement with the railway to load cars on the track in Bowden on an annual basis. It is their intent to clean the grain products on site and transfer to rail car. The proposed operation would include a small scale for axle weighing, a generator housed in an insulated building with west facing vent, one cyclone dust collector bin, three “dirty bins”, three “clean bins”, a screening bin, a 13”x70’ unloading auger and an elevator leg. Mr. Bevill also stated that they currently have three employees that reside in Bowden.

The hours of operation that were outlined are as follows: Monday to Friday 8:00am to 5:00pm. These hours may fluctuate through the Harvest Season and may be extended to 10:00pm. It is the intent of Parkland (Alberta) Commodities to fill ten rail cars per week.

Parkland (Alberta) Commodities have interest in possibly signing a 5 year lease for operations, currently they are on a yearly agreement with the railway. Olds has also been considered as a location for this operation, Bowden however is their first choice. They are expecting the railway to advise them of which location within this week.

Mayor Stuart expressed interest in seeing the current location of operation of Parkland (Alberta) Commodities in Penhold; Andy would also like to see this operation. Mr. Bevill extended an invitation for the Mayor and CAO to visit at their convenience.

Motion 5.a Moved by Councillor Sheila Church that the Municipal Planning Commission will support the principle of this project. Further information is to be provided to the Development Officer before final approval is granted.

MOTION CARRIED

ADJOURNMENT

Motion 7 Moved by Councillor Sandy Gamble that the August 13, 2012 Municipal Planning Commission Meeting adjourns at 6:55 p.m.

MOTION CARRIED

Councillor Cory Jasper, Chairperson

Andy Weiss, Development Officer