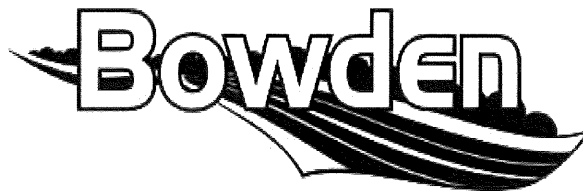


Janitorial Opportunity

The Town of Bowden invites contractors to provide a Request for Proposal (RFP) to provide janitorial services to the Bowden Heritage Rest Stop commencing April 1, 2018 to December 31, 2018.

The deadline for receipt is March 20, 2018 at noon. Janitorial specification packages can be picked up at the Town Office. Sealed proposals should be forwarded to the following:

**ATTN: CAO
JANITORIAL SERVICES
Town of Bowden
2101 – 20 Avenue
Box 338
Bowden, Alberta
TOM OKO**



Email: cao@town.bowden.ab.ca via PDF document.

INFORMATION REQUIRED FOR COST PROPOSAL

- Provide a monthly cost to clean the facility. The cost must include all services listed under Scope of Work in the specification package. Costs quoted should have the GST portion identified separately.
- Provide a list of hourly rates for additional service outside of the items listed under service requirements. The hourly rates are to remain in effect for the duration of the agreement.
- If applicable, an outline of any additional fees or expenses associated with providing the requested services, (ie: rentals, mileage, etc.).
- A listing of references along with contact names.
- Note: The lowest or any tender will not necessarily be accepted.
- This Request for Proposal is not a tendering process and the law applying to the submission of a tender does not apply. The Town of Bowden reserves the right to waive informalities in proposals and reserves the right to reject any or all proposals even those deemed most favorable in the interest of the Town. The contract will be awarded based on a combination of the following criteria: experience, references and cost.